

# BOARD OF SUPERVISORS

## Brown County



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### HUMAN SERVICES COMMITTEE

Patrick Evans, Chair  
Carole Andrews, Vice Chair  
Steve Fewell, Pat Moynihan Jr., Pat La Violette,  
Pat Wetzel, Jesse Brunette

### HUMAN SERVICES COMMITTEE

Wednesday, April 27, 2011

6:00 p.m.

Rm. 200, Northern Building  
305 E. Walnut Street

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of March 30, 2011.

### Comments from the Public

### Report from Human Services Chair, Patrick Evans

#### 1. Review Minutes of:

- a. Community Options Program (March 28, 2011)
- b. Human Services Board (March 10, 2011)
- c. Veterans' Recognition Subcommittee (March 15, 2011)

### Aging & Disability Resource Center

2. Revenue and Expense Report for February, 2011.

### Health Department

3. Budget Adjustment Request (11-45): Change in any item with Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.
4. Approval of the low bid from Northern Electric for the installation of an emergency generator at Health Department.

### Human Services Dept.

5. Executive Director's Report.
6. Update on Economic Support.
7. Financial Report of Community Treatment Center and Community Programs.
8. Community Treatment Center Update.
9. Monthly Inpatient Data – Community Treatment Center and Bellin Psychiatric Center.
10. Approval for New Non-Continuous Vendor.
11. Request for New Vendor Contract.
12. Monthly Contract Update.
13. Budget Adjustment Request (11-42): Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)
14. Budget Adjustment Request (11-46): Increase in expenses with offsetting increase in revenue.

**Syble Hopp** – No agenda items.

**Veterans' Services** – No agenda items.

**Other**

15. Audit of bills.

Patrick Evans, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda. Word97agenda/humsvc/January\_2011.doc

**PROCEEDINGS OF THE BROWN COUNTY**  
**HUMAN SERVICES COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, March 30, 2011 in Room 200, Northern Building, 305 East Walnut Street, Green Bay, Wisconsin

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**Present:** Pat Evans, Carole Andrews, Jesse Brunette, Pat Moynihan.  
**Excused:** Pat Wetzel, Pat LaViolette, Steve Fewell  
**Also Present:** Brian Shoup – Executive Director Human Services Dept  
Jean O’Leary, Mary Johnson, Other Interested Parties

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**I. Call Meeting to Order:**

The meeting was called to order by Chairman Pat Evans at 6:00 p.m.

**II. Approve/Modify Agenda:**

**Motion made by Supervisor Andrews and seconded by Supervisor Brunette to approve the agenda. MOTION APPROVED UNANIMOUSLY**

**III. Approve/Modify Minutes of February 23, 2011:**

**Motion made by Supervisor Moynihan and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY**

**1. Review Minutes of:**

- a. **Children with Disabilities Education Board (February 23, 2011)**
- b. **Human Services Board (February 10, 2011)**
- c. **Legislative Subcommittee (February 22, 2011)**

**Motion made by Supervisor Andrews and seconded by Supervisor Moynihan to take items a, b and c together and receive and place on file. MOTION APPROVED UNANIMOUSLY**

**Human Services Dept.**

**2. Executive Director’s Report.**

Human Services Director Brian Shoup reported that they had started the Electronic Medical Records (EMR) implementation and have several people working on it. There will be a four day orientation with Netsmart Technologies.

Shoup provided his perspective on the Governor’s proposed budget with regards to Human Services. In addition to the shared revenue cuts, which affect the county as a whole, some of the issues that will affect Brown County include Medicaid eligibility and reimbursement rates. Some of the savings proposed have to do with raising the bar on eligibility for Medicaid which will affect card users and possibly other areas. In the areas of mental health and AODA, the people the county depended on for reimbursements received from Medicaid to help with expenses, Medicaid reimbursements are already very low. The county receives about \$8 for reimbursement of an hour of group therapy that costs the county between \$40-\$50/hour for a client. If the eligibility is raised, people may not be coming in with Medicaid. He stated they were looking for some solutions to deal with that issue.

It had been proposed that there would be a 10% cut in Youth Aids. These funds support our Juvenile Justice programs. The fees for the use of Lincoln Hill, juvenile correctional institution, will be increased to take care of the State's deficit. Shoup informed that they had plans to look harder for community alternatives.

Another proposal would be that the Economic Support Services, which the county currently provides, be taken over by the State. If passed through, the county would lose approximately \$800,000 in support from the State. This would be a net loss of a quarter of a million dollars to the county as well as a loss of about 50 jobs in the county.

In the proposed budget, the State would be automating at a central location with a non-profit vendor, which did not have a good track record, in Milwaukee County. It can be expected that people in need of economic assistance will still be contacting the county and there will be indirect costs to assist and refer people to the proper place. However, there had been discussions with Brown, Outagamie, Dane and Sheboygan counties that have pretty exemplary records in terms of administering these benefits. In discussions with Health Services Secretary Dennis Smith, there was some indication that they might be interested in some sort of contracting back or arranging of associates. Shoup stated that the two things he is interested in is not losing funding for Brown County and having the most efficient system.

Discussions ensued with regard to Family Care's expansion pending the results of the Legislative Audit Bureau's audit to see if the program is cost effective. One problem is the audit is not a financial audit, but a performance audit. It is not clear exactly what the determining factors are. The Budget Bill states that if it is determined that Family Care is not effective there will be no funds to keep it operating. Nothing had been budgeted at this point. Shoup added that an analysis was done recently which showed there would be a savings in GPR dollars.

**Motion made by Supervisor Moynihan and seconded by Supervisor Andrews to receive and place on file. MOTION APPROVED UNANIMOUSLY**

**3. Update on Electronic Medical Records (EMR).**

**Motion made by Supervisor Moynihan and seconded by Supervisor Andrews to receive and place on file. MOTION APPROVED UNANIMOUSLY**

**4. High Cost Cases.**

Community Services Director Jean O'Leary presented to the committee a few high cost cases that are being served through a mental health commitment or protective placement that can be taxing to the county system. In 2010 the county paid \$611,000 for two individuals to be in institutions (Winnebago and Southern Wisconsin Center) for the year. Both individuals are under 30 years old and have long and healthy lives ahead of them and may be a challenge for the county for some time, not to mention individuals that come after them.

The first individual is 29-years old, grew up in a regular neighborhood, went to school, graduated, lived at home with its family and eventually moved out with a roommate, and went to a sheltered workshop and cost the county less than \$20,000 a year. In the fall of 2009 the individual had some type of unanticipated break and ended up at the county hospital but didn't last 24 hours because of violent and aggressive behaviors. This individual ended up in Winnebago and has been there for a year. This person is unable to be stabilized and is a cost of

\$969 a day. The county had been charged with the fact that this is not the correct place for this person because this person can not be stabilized and can not be rehabilitated. Institutions are not long term care facilities for the mentally disabled so the county is searching for a community placement. They are looking for a rural setting with a one person to four staff ratio, four staff around the clock for when this person becomes violent and a provider who is willing to serve an individual of this type. They need one staff standing in order to call the police. This person is dangerous not through his own fault but because of the disability that this person has.

The second individual is 30-years old, started at age four and was admitted in the children's unit at that time. The individual went through a series of child protection, Bellin Psychiatric stays, foster homes and institutions for children. At age 18 there were community placements which did not work and had always turned violent or abusive. People with these conditions can not be charged because they are mentally incompetent to stand trial and they make it a criminal placement for "x" amount of months by the state and then the county is held accountable to place them back into the community. Since 18, this person had lasted 9-12 months maximum without another stay in the institution. This past year this person has been at the Southern Wisconsin Center at a cost of \$872 a day and the community placement that is being developed is at a cost of \$1,946 a day. This individual cost \$327,000 for one year.

With Long Term Care Unit, there is a waiver program, which would be replaced by Family Care which puts the county on a waiver slot with Federal and State dollars. The first 60% of the cost would be Federal cost and the county would pay 40% match to that. The first year the State is going to let the county off and give a special thing called "Money Follows the Person" which the county will only pay 10% of the cost but then it will go back up to 40% after that. The county incurs the whole cost of institutional stay, that is straight county levy dollars. This individual cost straight levy \$284,000 for one year.

O'Leary stated they are in the process of transferring their Winnebago person to Southern Wisconsin Center which will result in a short term cost savings until they can find a provider who will provide appropriate placement.

Shoup added that they are disclosing this info to inform. These were random, and the county had no control over it so they are hard to plan for. These are likely organic brain issues. These cases could destroy small county budgets. They are highly volatile and cannot predict this. This is one reason a fund balance is created.

**Motion made by Supervisor Andrews and seconded by Supervisor Moynihan to receive and place on file. MOTION APPROVED UNANIMOUSLY**

**5. Financial Report for Community Treatment Center and Community Programs.**

Mary Johnson from the CTC informed that the annual surveys were in and they had received much better reports this year than the last. Some things brought to their attention included linens coming from the jail which were not covered. Covers have now been ordered. Other items included an expired cream was found in a treatment drawer, an insulin bottle with a worn off label was found, the Christmas tree was still out and it was questioned whether or not it was fire proof. Further discussions ensued with regards to the outcome of the survey but overall the results were relatively good.

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**Motion made by Supervisor Brunette and seconded by Supervisor Andrews to approve.  
MOTION APPROVED UNANIMOUSLY**

**6. Community Treatment Center Update.**

**Motion made by Supervisor Andrews and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY**

**7. Monthly Inpatient Data – Community Treatment Center and Bellin Psychiatric Center.**

**Motion made by Supervisor Andrews and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY**

**8. Approval for New Non-Continuous Vendor.**

**Motion made by Supervisor Andrews and seconded by Supervisor Moynihan to receive and place on file. MOTION APPROVED UNANIMOUSLY**

**9. Request for New Vendor Contract.**

**Motion made by Supervisor Andrews and seconded by Supervisor Brunette to approve.  
MOTION APPROVED UNANIMOUSLY**

**10. Monthly Contract Update.**

**Motion made by Supervisor Andrews and seconded by Supervisor Moynihan to approve.  
MOTION APPROVED UNANIMOUSLY**

**Aging & Disability Resource Center – No agenda items.**

**Health Department – No agenda items.**

**Syble Hopp – No agenda items.**

**Veterans' Services – No agenda items.**

**Other:**

**11. Audit of Bills:**

**Motion made by Supervisor Andrews and seconded by Supervisor Brunette to pay the bills.  
MOTION APPROVED UNANIMOUSLY**

**Motion made by Supervisor Moynihan and seconded by Supervisor Andrews to adjourn at 6:45 p.m. MOTION APPROVED UNANIMOUSLY**

Respectfully submitted:

Alicia A. Loehlein,  
Recording Secretary

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Brian Shoup asked Jean O'Leary to present to the board a couple of stories of real individuals who present challenges to the HS Department both programmatically and financially in a time of tight resources and increased need by the individuals we serve. Individuals we are mandated to serve through Mental Health Commitments and Protective Placements who cannot be served by the traditional providers we work with.

In 2010 the HSD paid \$611,000 for two individuals for a year's stay in institutional settings. Both are young, under the age of 30, with long physically healthy lives ahead of them. Professionals and doctors faced with serious challenges and have not been able to stabilize these clients and they continue to present a danger to themselves and others.

One has a developmental disability along with major mental health challenges. The individual graduated from high school, lived in the community in an apartment with minimal staff had a roommate and worked at sheltered workshop. Service costs were less than \$20,000 a year to the department. There the person became uncontrollable which lead to an Emergency Detention to our hospital unit. Due to the aggressive and dangerousness behaviors that escalated there was a transfer to Winnebago. The staff at Winnebago has been unsuccessful in finding any treatment to stabilize this individual.

The present cost of stay at Winnebago has been \$969 a day. We have been charged with finding a community placement for this individual which it is projected that a staffing pattern of four to one (4:1) staff on client ratio would be needed 24 hours a day in their own rural setting for the their own and the community's safety. At a guess estimate this would run over \$2500 a day for the supervision in such a setting. The cost for one year at Winnebago was \$327,080.

The other individual's story started with a stay on the former Unit 1 Children's Unit and continued thru Child Protection, Bellin Psychiatric stays, Institutions for children and several foster homes. Several attempts at community placement have occurred since age 18 with the individual getting involved in violent and abusive behavior which in turn resulted in various institutions criminal and mental health institutions for set stays always needing to be returned to the community. This individual has been at Southern WI Center for several years due to aggressive and dangerous behaviors with our charge to develop a community placement as the institutions are not long term placements – a year's stay at SWC for 2010 was \$872 dollars a day, annually \$284,321. The community placement developed with the state's assistance will be \$1946 a day.

Shoup added that the purpose of reporting on these high cost cases is to inform the committee of the scope and volatile nature of these expenses. It is very difficult to plan for these costs. This is one of the reasons why it is necessary for the department to have a fund balance to draw from.

*Provided to CB office on 4-15-2011 from HS Dept. iii*

**PROCEEDINGS OF THE COMMUNITY OPTIONS PROGRAM PLANNING COMMITTEE**

A regular meeting of the Brown County Community Options Program Planning Committee took place on Monday, March 28, 2011 at 111 North Jefferson Street, Green Bay, Wisconsin.

**Present:** Helen Desotell, Patricia Hickey, Darlene Marcelle, Shirley Richardson, Kristy Robb, Chua Xiong, and Mary Hansen

**Absent:** None

**Excused:** Sunny Archambault

**Others Present:** Mary Rasmussen of BCHSD

Co-Chairperson Kristy Robb called the meeting to order at 8:37 a.m. with roll call. A quorum was present.

**MODIFICATION/APPROVAL OF AGENDA**

**MOTION:** Ms. Desotell moved to approve the agenda as mailed. Ms. Hickey seconded. Motion carried unanimously.

**MODIFICATION/APPROVAL OF MINUTES**

**MOTION:** Ms. Marcelle moved to approve the January 24, 2011 minutes as mailed. Ms. Desotell seconded. Motion carried unanimously.

**ELECTION OF CHAIRPERSON FOR 2011**

**MOTION:** Ms. Marcelle moved to nominate Kristy Robb and Helen Desotell as co-chairpersons of this Committee for 2011. Both Ms. Robb and Ms. Desotell accepted. Ms. Richardson seconded. Motion carried unanimously.

**GENERAL COP UPDATE**

Ms. Hansen said there is a small amount of carryover in COP right now, but there is a great deal of uncertainty given Governor Walker's proposed budget, which calls for decreased levy and other possible cuts. We are looking at maximizing dollars by increasing the number of mentally ill consumers on COP, as they will continue with COP funding after Family Care arrives. We are also looking closely at cases we share with Community Treatment Center staff in order to maximize COP case management billing, therefore keeping more dollars in Brown County and using fewer levy dollars. We are looking at any possible way to obtain cost savings. The only individuals we are taking off the waiting list right now are nursing home relocation and nursing home diversion cases.

Ms. Hansen said we are doing very well with regard to significant proportions requirements for elderly and continue to meet our target. Ms. Rasmussen pointed out that the headings on the expenditures page are switched; the first section heading should be with the second section figures and vice versa.



**PROCEEDINGS OF COMMUNITY OPTIONS PLANNING COMMITTEE – MARCH 28, 2011**

**FAMILY CARE UPDATE**

Ms. Hansen distributed copies of the latest Planning Director's report and said that Rolf Hanson has been hired as the CEO of the NEW Family Care District, although Family Care expansion is currently on hold in the Governor's budget. There is a legislative audit taking place right now at the state level to determine the cost-effectiveness of further Family Care expansion, and the results should be known by mid-April. There may be caps on enrollment and as a result there may still be waiting lists. The NEW District is not making any commitments with regard to office space or third-party involvement right now.

**MOTION:** Ms. Hickey moved to accept the reports and place them on file. Ms. Marcelle seconded. Motion carried unanimously.

**CLOSED SESSION**

Ms. Robb read the following notice:

Pursuant to 19.85(1)(f) considering financial, social and/or personal history of specific persons, which if discussed in public would be likely to have a substantial adverse effect on the reputation of the persons referred to—

**MOTION:** Ms. Marcelle moved to go into closed session. Ms. Desotell seconded. Ms. Robb conducted a roll call vote. Ms. Desotell, Aye, Ms. Hickey, Aye, Ms. Marcelle, Aye, Ms. Richardson, Aye, Ms. Xiong, Aye. Motion carried.

**MOTION:** Ms. Hickey moved to go back into regular open session. Ms. Marcelle seconded. Ms. Robb conducted a roll call vote. Ms. Desotell, Aye, Ms. Hickey, Aye, Ms. Marcelle, Aye, Ms. Richardson, Aye, Ms. Xiong, Aye. Motion carried.

**During the closed session the Committee made the following decisions:**

9A & 9B      CBRF variance requests

The requests under agenda item #9 did not require Committee approval as the placements were within one of the six CBRF facilities covered by a resolution passed by the Committee in June of 2009. Item 9A is automatically approved due to this resolution. Item 9B was withdrawn.

**MOTION:** Ms. Desotell moved to adjourn. Ms. Richardson seconded. Motion carried unanimously. The meeting adjourned at 8:56 a.m.

Respectfully submitted,  
Mary Rasmussen

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## **PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD**

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, March 10, 2011 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

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**Present:** Paula Landrie, JoAnn Grashberger, Helen Smits, Alison Draheim, Craig Huxford, Susan Hyland, Bill Clancy, Carole Andrews

**Excused:** Tom Lunch, Chairman, Susan Hyland

**Also**

**Present:** Brian Shoup, Executive Director Human Services  
Jim Hermans, Child Protective Services and Juvenile Justice Manager  
Jim Kasprzycki, CPS Ongoing Supervisor  
Kevin Brennan, Foster Care/CPS Ongoing Supervisor  
Frances Bass, CPS Intake Supervisor  
Mary Johnson, CTC Administrator  
Jean O'Leary, Director of Community Programs

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**Call Meeting to Order:**

The meeting was called to order by Vice Chair Landrie at 5:16 p.m.

**2. Approve/Modify Agenda:**

Andrews/Clancy moved to approve the agenda with the following modifications:

1. Agenda Item No. 5 (Study of Child Protection Services and Policy Development – 3<sup>rd</sup> Session of 4) should be moved to Agenda Item No. 3 (Approve Minutes of February 10, 2011 Human Services Board Meeting).

The motion was passed unanimously.

**3. Study of Child Protection Services and Policy Development -3<sup>rd</sup> Session of 4.**

Jim Hermans and his Child Protection supervisors, Jim Kasprzycki, Kevin Brennan and Frances Bass led the third phase of the Child Protective Services study and policy development.

Kevin Brennan shared a positive outcome for a recent case. In this particular case, three children were unable to return home and were in need of a permanent placement. The oldest boy was living with his maternal grandparents, the middle child was in a foster home and the youngest is living with a relative that cannot continue to care for him. The youngest boy has a brain tumor that is inoperable. Kevin expressed how important it is to have the siblings together with their grandparents.

The children's case worker has located a home builder that is willing to add onto the grandparent's home to accommodate the three children and the builder is donating their labor. The case manager has also secured the majority of the building materials needed and the materials are also being donated. This is certainly a life changing home makeover for the entire family.

Andrews/Draheim moved to create a draft resolution from the Human Services Board Members expressing gratitude to this case worker who gone beyond her expected responsibilities for this family. The draft should be presented for review and approval at the next Human Services Board Meeting.

This motion was carried unanimously.

The presentation focused on the following topics:

**Quality Service Review (QSR):**

The Child Protection Services (CPS) department recently received the results/findings from the last Quality Service Review (QSR). This process is a quality improvement process that is initiated by the State. It is a four day intensive process where the representatives meet with County staff, judges, corporate council, schools, parents, foster parents; anyone connected with the case to reach their conclusions.

The QSR investigated 12, which were reviewed in their entirety. Areas of strengths and challenges were identified for each unit. Some of the areas identified were as follows:

**Intake Unit**

***Strengths Identified:***

1. Initial assessment provides detailed information such as surrounding circumstances, maltreatment and adult and child functioning.
2. Workers are resourceful and have knowledge of community supports.
3. There is effective collaboration between IA and Law Enforcement.

***Challenges Identified:***

1. There is a perception that the agency is understaffed both on a supervisory and worker level.
2. Supervisors and workers are challenged to meet timely documentation as identified by the State.
3. High workloads and reduced work hours limit the involvement with families.
4. Workers are able to meet initial face to face response times but additional follow up with families are delayed or missing.

**Child Protection Ongoing:**

***Strengths Identified:***

1. Good collaboration between tribes and our agency.
2. There is a wealth of services and collaborative relationships by workers.
3. We have an experienced and stable workforce.
4. We have active participation and training in initiatives.

*Challenges Identified:*

1. There is a perception by the community of high removal rate.
2. Court ordered conditions for return of children perceived as overwhelming.
3. High case loads and reduced work hours make it difficult to meet State and Federal mandates.

*Foster Care Unit:*

*Strengths Identified:*

1. 100% of out of home caregivers had appropriate skills and capabilities to meet the needs of the foster children in their home.
2. The substitute caregivers had appropriate skills and capabilities to meet the needs of the foster children in their home.
3. The foster care coordination and matching children to homes, was perceived as very good.

*Challenges Identified:*

1. The sole Foster Care Coordinator is stretched too thin. Development of innovative foster care programming, a respite care program, and training can be pushed to the back burner.

Board Member Huxford asked, what happens when the Foster Care Coordinator Position (the one person) is on vacation?

A: Kevin said that he steps in and will pick up a lot of that work. He also said that there are placements that they use and that in no way will any child go un-served. Jim Hermans said that these type of situations really force the unit to work as a team and step in to help one another. He also said that they have written the job descriptions to help respond to emerging needs such as coverage help in certain situations.

Jim Hermans said that the goal of this study is to seek the guidance from the Human Services Board in terms of direction and policy. He said that they will assist and make recommendations to the Human Services Board members and work interactively to develop productive policies.

Jim Hermans presented some policy issues, ideas and suggestions, with keeping in mind the means the County has to accommodate these, but also staying mindful that it is children and families they work with that rely on our services and they are the most important factor.

Jim asked that the Human Services Board consider the following policies taking time to understand and review each item. When we meet in April, a more detailed discussion can take place at which time Jim and his team will be available to answer questions and go into detail about the policy initiatives.

**Policy Issues**

Q: Should we make contact with more families that currently required by law to investigate to offer support or assistance on a voluntary basis; especially because at some point, these families will end up in our systems anyway and we will be forced to investigate.

A: Yes. Jim said that they are working on contacting the State and expressed interest in participating in a pilot program. If funded, we could recommend using the funds to hire additional staff to continue with the program. Unfortunately due to current staff size, without funding we would not be able to take this program on.

Q: Should we divert more children from formal court and work with families on a voluntary or informal basis, lessening the number of ongoing court cases?

Should we take fewer children into emergency placement by increasing immediate front end protective and safety services?

Should we increase the number of cases satisfactorily served and closed within 60 days, lessening the number of ongoing cases?

A: Yes. In order to achieve this we would recommend the addition of two (2) new social workers for the Intake Unit along with further diversion of out of home placement dollars to purchase immediate front end protection and safety services.

Q: Should we reduce the number of children in ongoing foster care and their days in placement while reducing the time needed to achieve permanency?

A: Yes. In order to achieve this we would recommend the addition of one (1) new social worker for the Ongoing Unit. We also recommend expanded use of the coordinated services teams and permanency roundtables along with further diversion of out of home placement dollars to purchase services targeted at family strengthening or other permanency.

Q: Should we comply with all State required reporting and services standards?

A: Yes. In order to achieve this we recommend the addition of one (1) new social worker to be assigned where most needed and the addition of one (1) new support staff. This would have to be coordinated with Information Services to achieve successfully.

Q: Should we improve upon our current supervisor to staff ratio?

A: Yes. We recommend the addition of one (1) new supervisor and appointment/selection of team leaders from direct service ranks.

Vice Chair Laundrie said that these policy questions are a lot to digest and these issues are very serious and expresses passion for the children served. She said that of course, she would love to say yes to everything, but questions how to pay for all the new staff and services.

Vice Chair Laundrie asked the Child Protection Services team to report back to the Board and present options/ideas/creative thinking of how we can financially support the policy questions.

Jim Hermans clarified that the policy questions they are proposing, no new dollars are being requested. What is being requested is to use a portion of the dollars we already have and direct those more toward prevention in the forefront, rather than more cost-tied programs that can result without prevention in place.

Board Member Smits said that the idea of being proactive rather than reactive is going on the right track. She also said that it is important to note working this way should also save money in the end.

Supervisor Andrews said that the goals presented are very good; however, she wants to see how the budget items / line items are going to be rearranged (because of Jim Hermans comment on shifting dollars). Supervisor Andrews would like to have this brought to the Board. Jim said that they will respond to those concerns.

Supervisor Clancy asked shouldn't it be a given that there are laptops available for case management?

Board Member Smits said that because of the documentation load the case managers have, it would only benefit the county and the client. It would certainly provide more accurate documentation and more timely documentation.

Brian said that all departments including IS are struggling with capacity issues.

Clancy/Andrews moved that he and Supervisor Andrews would speak with IS and determine if /how they can help facilitate laptops and will report back to the Human Services Board at the April meeting.

The motion was carried unanimously.

Supervisor Clancy said that he wants to help the productivity especially because we are already short staffed. He would like to help in any way that he can. Bill will make it clear to IS that the Human Services department is happy with their service and they are not complaining in any way.

**4. Approve Minutes of February 10, 2011 Human Services Board Meeting:**

Andrews/Smits moved to approve the minutes dated February 10, 2011 with the following revision:

1. The location of the February 10, 2011 Human Services Board Meeting should reflect that the meeting was held at the Brown County Community Treatment Center – 3150 Gershwin Drive, Green Bay, WI

The motion was passed unanimously.

**5. Executive Director's Report:**

**Budget Repair Bill:**

Brian said that the assembly did take action this afternoon and some of the items on the bill will affect us. Some of the key points in the budget repair bill included:

- 50% cut in State revenue.
- 10% cut in Youth Aids. These funds support our Juvenile Justice programs.
- There is a structural deficit in the County budget that we will have to make up before the starting line of zero. Once we get to zero, no county can exceed it. In fact, it is restricted by law not exceed a 0% increase in the levy.
- Reduction in basic County allocation. This will affect some of the services we provide and reductions in Medicaid reimbursements. A lot of the information that is published right now is generic and we cannot get our arms around what the specific impacts will be for us yet.
- Increase in support for Child Protection Services.
- The Family Care Expansion is essentially frozen.
- The State workers would take over most of the Economic Support Services that the County currently provides.
- Cuts to Medicaid and the eligibility will be tightened.

Q: What about all the work that has been done already for Family Care?  
(Supervisor Clancy)

A: Supervisor Andrews said that they did their second interview for their CEO candidates last week. They chose to proceed. They contacted Corporation Counsel for Family Care on what they should do. She said that there are funds only until the end of June a most candidates understood this.

Q: What about children with disabilities? (Supervisor Clancy)

A: Jean O'Leary said that children's waiver is still in the budget and we have a unit that is in place to work with those children and cases.

ANDREWS/CLANCY moved to receive and place on file. Motion passed by unanimous vote.

**6. Financial Report:**

Tim Schmitt, Finance Manager, reported that preliminary closeout figures for end of the year 2010 show favorable balances for both the Community Programs Division and the Community Treatment Center Division. He will report on the final unaudited 2010 financials in April.

ANDREWS/HUXFORD moved to receive and place on file. Motion passed by unanimous vote.

**7. Community Treatment Center Statistical Update:**

Brian Shoup reported that the psychiatric hospital census was low for the first month and half of this year and has since rebounded.

Please refer to the packet which includes this information.

ANDREWS/SMITS moved to receive and place on file. Motion passed by unanimous vote.

**8. Bellin Hospital Statistical Update:**

Please refer to the packet which includes this information.

Brian Shoup reminded the Board that Medicaid dollars support most of the Bellin contract.

ANDREWS/ GRASCHBERGER moved to receive and place on file. Motion passed by unanimous vote.

**9. Contract Update:**

Please refer to the packet which includes this information.

ANDREWS/SMITS moved to receive and place on file. Motion passed by unanimous vote.

**10. Other Matters:**

Next Meeting: April 14, 2010

5:15 p.m. – Sophie Beaumont Building, Board Room A

Topic: Study of Child Protection Services and Policy Development – 4<sup>th</sup> Session of 4

**11. Adjourn Business Meeting:**

Andrews/Huxford moved to adjourn; motion passed unanimously. Vice Chair Laundrie adjourned the meeting at 6:57 p.m.

Respectfully Submitted,

Laura L. Chartier  
Recording Secretary



**Brown County Economic Support and Community Services  
Preliminary Variance Forecast Based on  
2010 Forecast Financials**

	(UnAudited)	Annual Budget	Annual Forecast	Variance
<b>Agency Management Division:</b>				
Agency Management (111)	\$	260,107	278,783	\$ (18,676)
Agency Support (112)		1,762,720	1,508,372	154,348
Financial Services (114)		1,222,146	1,295,534	(73,388)
Contract Administration (116)		184,598	161,876	22,722
Management & Info. Sys. (115)		880,617	898,327	(17,710)
Protective Payee (119)		347,333	324,241	23,092
Quality Improvement (117)		74,391	75,295	(904)
<b>Total Agency Management</b>	<b>\$</b>	<b>4,731,912</b>	<b>\$ 4,642,429</b>	<b>\$ 89,483</b>
<b>Economic Support Division</b>				
Fraud Investigation (131)	\$	189,174	174,132	\$ 15,042
Economic Support Unit (132)		1,074,073	980,956	93,117
Economic Support Certification (133,134,136)		2,281,449	2,190,515	90,934
Economic Support - Child DayCare (138)		183,046	186,880	(3,834)
<b>Sub Total Econ Supp Provided Serv</b>		<b>3,727,742</b>	<b>3,532,483</b>	<b>195,259</b>
<b>Economic Support Purch. Serv. (135)</b>				
EAP Program		356,364	336,833	19,531
Interpreter Service		17,000	23,068	(6,068)
BCID Verification		1,000	282	718
MA Transportation		110,725	107,316	3,409
SSI/MA Burials		185,001	182,612	2,389
<b>Sub Total Economic S. Purch. Serv.</b>		<b>670,090</b>	<b>650,111</b>	<b>19,979</b>
<b>Total Economic Support</b>	<b>\$</b>	<b>4,397,832</b>	<b>\$ 4,182,594</b>	<b>\$ 215,238</b>
<b>Children's Services Division:</b>				
CCS Children's Unit (141)	\$	250,360	261,768	\$ (11,408)
Juvenile Justice Unit (142)		1,353,694	1,341,113	12,581
Child Protect Services - Intake (143)		1,136,011	913,596	222,415
Child Protect Services - Ongoing (144)		1,034,599	947,885	86,714
Child Protect Services - Ongoing (145)		906,610	785,221	121,389
Shelter Care (146)		785,988	719,939	66,049
Volunteer Services (147)		219,239	217,065	2,174
Children & Family Services (148)		934,029	841,559	92,470
<b>Sub Total Children Serv Provided Serv</b>		<b>6,620,530</b>	<b>6,028,145</b>	<b>592,385</b>

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**Brown County Economic Support and Community Services**  
**Preliminary Variance Forecast Based on**  
**2010 Forecast Financials**

	(UnAudited)		Annual		Variance	
	Budget		Forecast		Variance	
<b>Purchase Services Child &amp; Fam.</b>						
Alternate Care	2,719,000		2,732,292		(13,292)	
Wrap Around	320,000		452,776		(132,776)	
Children's Autism Program	2,024,199		2,166,639		(142,440)	
Family Support	121,698		77,423		44,275	
Healthy Families - POCAN	352,747		352,747			
Children's CLTS Waiver	1,607,840		2,130,885		(523,045)	
Children and Family - Alternate Care	159,758		185,000		(25,242)	
Children and Family - CFS Unit	135,519		194,847		(59,328)	
Bed Hold	159,711		159,711			
Children's Advocacy Center	50,000		50,000			
Coordinated Service Team	50,000		10,250		39,750	
CFS Respite	5,000		500		4,500	
DMC Grant	-		-			
Healthy Families	216,620		216,620			
Birth to Three	1,039,722		869,485		170,237	
Youth Aids	1,146,849		1,082,209		84,640	
Youth Aids Independent Living	43,963		43,963			
CDC - Respite Care	150,000		145,064		4,936	
Domestic Violence	43,653		59,173		(15,520)	
Safe and Stable Families Grant	72,100		72,100			
Family Strengthening	287,400		312,023		(24,623)	
CISN Program	275,000		400,764		(125,764)	
Family Based Services	15,534		27,327		(11,793)	
Family Planning	-		-			
Kinship Care - Abuse & Neglect	604,435		604,435			
State Mental Health Stays	257,105		74,985		182,140	
Teen Parenting Skills	183,600		183,600			
Other	620,360		659,953		(39,593)	
<b>Sub Total Children Serv Purchased Serv</b>	<b>12,661,813</b>		<b>13,244,751</b>		<b>(582,938)</b>	
<b>Total Children's Services Division</b>	<b>\$ 19,282,343</b>		<b>\$ 19,272,896</b>		<b>\$ 9,447</b>	
<b>Adult Services:</b>						
Adult Protective Services (161)	\$ 433,543		442,993		\$ (9,450)	
Community Support - COP (162)	1,347,223		1,624,495		(277,272)	
Community Support - CIP (163)	1,768,698		2,373,958		(605,260)	
Personal Care Nurses (166)	469,305		925,739		(456,434)	
Information & Assessment (164)	206,139		162,260		43,879	
Community Treatment - MI (173)	2,883,601		2,932,972		(49,371)	

**Brown County Economic Support and Community Services  
Preliminary Variance Forecast Based on  
2010 Forecast Financials**

	(UnAudited)			
	Annual Budget	Annual Forecast	Variance	
Community Supportive Services (174)	335,662	308,437	27,225	
Community Crisis Response Team (165)	89,234	89,234	4,929	
Drug Court Unit (175)	178,328	114,082	64,246	
AODA Services (171)	894,124	754,757	139,367	
AODA/CTP/CSP Support Services (172)	754,681	897,617	(142,936)	
Sub Total Adult Services Provided Services	9,365,467	10,626,544	(1,261,077)	
Purchased Services:				
Elder Abuse Grant	35,000	35,000	-	
Elderly Community Aids/Levy	152,524	16,239	136,285	
AODA Block Grant	853,332	545,336	307,996	
AODA - MHC	337,218	307,272	29,946	
AODA - Community Aids/Levy	372,788	181,875	190,913	
Intoxicated Driver Program	48,960	44,520	4,440	
IV - Drug Abuse Treatment	90,000	59,291	30,709	
COP Services	1,340,034	989,680	350,354	
COP Administration	5,000	5,000	-	
COP Waiver Services	4,589,225	4,343,684	245,541	
CIP/II Nursing Home Relocations	866,885	614,911	251,974	
Personal Care Asses. & Serv.	7,306,287	6,010,819	1,295,468	
PH & Sensory - Community Aids/Levy	59,715	16,204	43,511	
CIP II Services	3,445,784	4,596,748	(1,150,964)	
CIP/II - Diversions	389,423	647,044	(257,621)	
CIP/II Family Care	4,493	23,282	(18,789)	
CIP/II - MFP	29,472	6,099	23,373	
CIP 1A Services	3,292,075	3,726,083	(434,008)	
CIP 1B Services & CSLA	14,257,671	15,416,975	(1,159,304)	
Brain Injury Prg. Services	347,093	325,709	21,384	
DD - Community Integration	7,512,653	7,494,626	18,027	
DD Community Aids	577,761	803,136	(225,375)	
DD - Advocacy	32,364	32,364	-	
DD - Respite	-	-	-	
DD-Transition Students	127,213	31,408	95,805	
MI Community Aids/Levy	2,438,236	3,301,873	(863,637)	
MI Community Aids/Levy - MHC	1,660,484	2,038,827	(378,343)	
Crisis Respite	22,000	16,836	5,164	
Crisis Stabilization	203,471	81,772	121,699	
Crisis - Waivers	-	12,221	(12,221)	
IMD OBRA Reallocations	347,423	383,867	(36,444)	
COS Program	933,635	541,665	391,970	
MI Diversion Facility	724,136	793,455	(69,319)	
MI - Block Grant	727,627	727,627	-	

**Brown County Economic Support and Community Services**  
**Preliminary Variance Forecast Based on**  
**2010 Forecast Financials**

(UnAudited)

	Annual Budget	Annual Forecast	Variance
MED Program	55,000	22,300	32,700
Homeless Shelter Prg.	41,004	41,004	-
Tenant Based Rental Grant	75,000	69,087	5,913
Transportation Grant	45,551	48,766	(3,215)
STAR SI Grant	31,215	-	31,215
Quality Improvement Grant	-	-	-
Prior Year Expenditures	-	(23,159)	23,159
Other	6,700	1,223	5,477
Sub Total Adult Services Purchases Services	53,384,452	55,469,135	(2,084,683)
Total Adult Services Division	\$ 62,749,919	\$ 66,095,679	\$ (3,345,760)
Total Holding Account	-	-	-
Grand Total Expenditures	\$ 91,162,006	\$ 94,193,598	\$ (3,031,592)
Revenues:			
General Property Taxes	\$ 19,036,027	19,036,027	\$ -
State Funds	61,528,200	64,453,864	\$ 2,925,464
Intergovernmental Charges	8,197,412	8,282,210	84,798
Public Charges	1,995,271	2,013,229	17,958
Misc. Revenue	202,000	98,382	103,618
Transfer In	42,114	30,000	(12,114)
AODA MHC Transfer	-	-	-
Fund Balance Applied	-	-	-
Total Revenues:	\$91,001,024	\$93,913,512	\$ 3,119,724
Revenue over (under) expenses	(\$160,982)	(\$280,087)	(\$119,105)

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**Brown County Human Services**  
Community Programs Fund balance forecast report

Special Revenue Fund: Funds used to account for the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects  
Fund balance is defined by Governmental Accounting, Auditing, and Financial Reporting as the difference between assets and liabilities reported in a governmental fund

	3300.100/200 Desig Subseq Yr Exp	3300.700 Desig Cap Proj	3300.400 Reserve for Prepaid	Total
Balance as of 1/1/2010	\$2,521,242	\$1,100,000.00	\$412,160.00	\$4,033,402.00
Forecast 2010 net deficit	\$ (280,087.00)			(\$280,087.00)
Transfer Out to CTC for 2009 Net Deficit	(534,530.00)			(\$534,530.00)
*Projected balance as of 12/31/10	<u>\$1,706,625.00</u>	<u>\$1,100,000.00</u>	<u>\$412,160.00</u>	<u>\$3,218,785.00</u>

\*Note: Fund balance does not represent cash on hand  
Cash is consumed by working capital requirements (i.e. Accounts Receivable)

Brown County Human Services: Community Treatment Center  
Financial Statements by Classification

Revenues	Annual Forecast			
	Annual Budget	Budgeted % of Revenue	2010 Forecast	Forecast % of Revenue
Property Tax Revenue	\$ 2,965,079	20.7%	\$ 2,965,079	19.4%
Nursing Home Supplemental Funding	\$ 529,000	3.7%	\$ 601,293	3.9%
Hospital Revenue: Private Pay	\$ 295,000	2.1%	\$ 325,112	2.1%
Hospital Revenue: Other Payers	\$ 4,123,644	28.7%	\$ 4,392,106	28.8%
Hospital Revenue: CTP Reimbursement	\$ 2,147,702	15.0%	\$ 2,558,439	16.7%
Nursing Home Revenues: Private Pay	\$ 260,700	1.8%	\$ 425,338	2.8%
Nursing Home Revenues: Other Payers	\$ 3,430,345	23.9%	\$ 2,832,478	18.5%
Miscellaneous Revenue	\$ 23,268	0.2%	\$ 47,893	0.3%
Rent	\$ 157,260	1.1%	\$ 157,260	1.0%
Charges to County Departments	\$ 421,457	2.9%	\$ 437,046	2.9%
Transfer In: prior year	\$ -	0.0%	\$ 534,530	3.5%
Transfer In: HR retirees	\$ -	0.0%	\$ 38	0.0%
Total Revenue	\$ 14,353,455	100.0%	\$ 15,276,612	100.0%
Expenses	Annual Forecast			
	Annual Budget	Budgeted % of Revenue	2010 Forecast	Forecast % of Revenue
Wages	7,193,829	50.1%	7,619,567	49.9%
Fringe Benefits	3,120,885	21.7%	3,164,747	20.7%
Employee costs	2,125	0.0%	2,301	0.0%
Operations & Maintenance	507,617	3.5%	470,485	3.1%
State Assessment	121,050	0.8%	120,483	0.8%
Utilities	7,100	0.0%	7,712	0.1%
Chargebacks	1,981,101	13.8%	1,890,409	12.4%
Contracted Services	1,041,902	7.3%	944,043	6.2%
Medical Expenses	409,800	2.9%	400,720	2.6%
Cost of Sales	7,000	0.0%	5,205	0.0%
Interest expense	150	0.0%	125	0.0%
Depreciation	913,000	6.4%	507,985	3.3%
Transfer out	83,651	0.6%	78,988	0.5%
Disposition of Fixed Assets	-	0.0%	(2,581)	0.0%
Total Expenses	\$ 15,389,210	107.2%	\$ 15,210,189	99.6%
Net Excess (Deficit)	\$ (1,035,755)	-7.2%	\$ 66,423	0.4%
Levy Impact (unfavorable) favorable	\$ (122,755)		\$ 574,408	
				\$ 697,163

**Brown County Human Services**  
Community Treatment Center Net Asset report

Enterprise Fund: Funds used to account for services provided on a total or partial cost recovery basis to parties outside the government  
Fund balance is defined by Governmental Accounting, Auditing, and Financial Reporting as the difference between assets and liabilities reported in a governmental fund

	Unrestricted	Invest in Capital	Total
Balance as of 1/1/2010	\$1,161,181	\$19,568,155.39	\$20,729,336.65
Forecast 2010 net deficit	\$ (488,107.47)		\$0.00
Transfer in from CP to cover 2009 losses	\$534,530.48		(\$488,107.47)
Adjust investment in capital	\$457,799.78	(\$457,799.78)	\$534,530.48
			\$0.00
			\$0.00
*Projected Net Assets as of 12/31/10	\$1,685,404.05	\$19,110,355.61	\$20,795,759.66

\*Note: Net Assets do not represent cash on hand as the CTC produces negative cash-flow  
Cash is consumed by working capital requirements (i.e. Accounts Receivable and Inventory)

Capital Asset Reconciliation	
Net Capital Assets as of 11/30/2010	\$19,115,283.61
Less related debt	\$ (896.00)
Less related debt	\$ (4,032.00)
Investment in Capital	\$19,110,355.61

**Brown County****EMR Project Cost analysis**

3/10/2011

<b>Estimated project cost</b>	<b>2,547,300</b>
Less: Expenses incurred	
Consultant software selection	312,175
Project Management	22,720
Down pmt	139,634
Costs spent	<u>474,529</u>
Net costs not spent	<u>2,072,771</u>

**Funding Sources**

HS financial system fund balance	625,471
Designated CIP reserve	1,100,000
sub-total	<u>1,725,471</u>
Net fund balance deficiency (to borrow)	<u>347,300</u>



**BROWN COUNTY COMMUNITY TREATMENT CENTER  
STATISTICS FOR MARCH 2011**

ADMISSIONS	March	Year to Date 2011	Year to Date 2010
Voluntary - Mental Illness	9	19	25
Voluntary - Alcohol	4	15	22
Voluntary - AODA/Drug	0	1	3
Police Protective Custody - Alcohol	37	119	92
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	101	257	258
Court Order Prelim. - Mental Illness	1	1	0
Court Order Prelim. - Alcohol	0	0	2
Court Order for Final Hearing	1	1	0
Commitment - Mental Illness	0	0	1
Return from Conditional Release	14	37	48
Court Order Prelim. - Drug	0	0	1
Other	0	3	2
<b>TOTAL</b>	<b>167</b>	<b>453</b>	<b>454</b>

ADMISSIONS	March	Year to Date 2011	Year to Date 2010
Nicolet	167	453	454
<b>TOTAL</b>	<b>167</b>	<b>453</b>	<b>454</b>

ADMISSIONS BY COUNTY	March	Year to Date 2011	Year to Date 2010
Brown	119	314	316
Door	3	11	17
Kewaunee	3	7	9
Oconto	7	32	18
Marinette	3	12	13
Shawano	7	14	7
Waupaca	2	3	5
Menominee	3	10	5
Outagamie	5	13	8
Manitowoc	13	30	43
Winnebago	0	0	3
Other	2	7	10
<b>TOTAL</b>	<b>167</b>	<b>453</b>	<b>454</b>

NEW ADMISSIONS	March	Year to Date 2011	Year to Date 2010
Nicolet	54	157	180
<b>TOTAL</b>	<b>54</b>	<b>157</b>	<b>180</b>

READMIT WITHIN 30 DAYS	March	Year to Date 2011	Year to Date 2010
Nicolet	26	87	79
<b>TOTAL</b>	<b>26</b>	<b>87</b>	<b>79</b>

AVERAGE DAILY CENSUS	March	Year to Date 2011	Year to Date 2010
Nicolet	20.3	19.5	23.9
<b>TOTAL</b>	<b>20.3</b>	<b>19.5</b>	<b>23.9</b>

INPATIENT SERVICE DAYS	March	Year to Date 2011	Year to Date 2010
Nicolet	630	1757	2150
<b>TOTAL</b>	<b>630</b>	<b>1757</b>	<b>2150</b>

BED OCCUPANCY	March	Year to Date 2011	Year to Date 2010
Nicolet	54.9%	52.8%	113.8%
<b>TOTAL (37Beds)</b>	<b>54.9%</b>	<b>52.8%</b>	<b>113.8%</b>

DISCHARGES	March	Year to Date 2011	Year to Date 2010
Nicolet	162	451	449
<b>TOTAL</b>	<b>162</b>	<b>451</b>	<b>449</b>

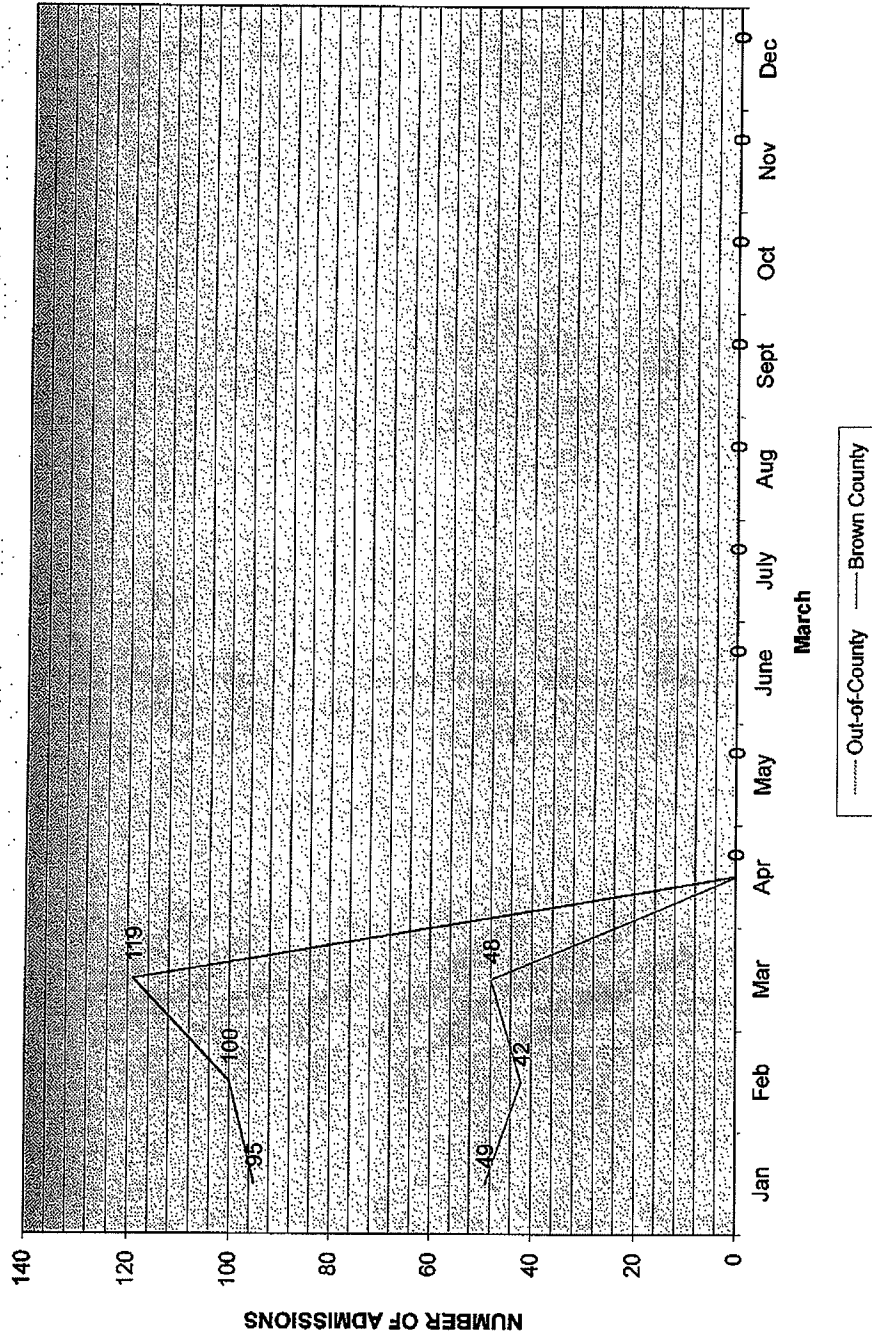
DISCHARGE DAYS	March	Year to Date 2011	Year to Date 2010
Nicolet	591	1935	2044
<b>TOTAL</b>	<b>591</b>	<b>1935</b>	<b>2044</b>

AVERAGE LENGTH OF STAY	March	Year to Date 2011	Year to Date 2010
Nicolet	4	4	5
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>5</b>

AVERAGE LENGTH OF STAY BY COUNTY	March	Year to Date 2011	Year to Date 2010
Brown	4	4	5
Door	6	7	3
Kewaunee	1	3	2
Oconto	3	5	3
Marinette	3	4	5
Shawano	3	3	6
Waupaca	2.5	2	1
Menominee	12	4	9
Outagamie	0	4	4
Manitowoc	6	5	10
Winnebago	0	0	4
Other	1.75	3	4
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>5</b>

In/Outs	Current	YTD	2010
	10	69	59

**BROWN CO. VS. OUT-OF-COUNTY ADMISSIONS- March, 2011**  
**NICOLET PSYCHIATRIC CENTER**



**BROWN COUNTY  
ADOLESCENT CENSUS**

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Day			1-Mar	2-Mar	3-Mar	4-Mar	5-Mar
Other			0	1	1	2	3
Brown County Voluntary			1	3	3	4	2
Brown County Involuntary			0	2	2	2	1
Total			0 Total	6 Total	6 Total	8 Total	6 Total
Day	6-Mar	7-Mar	8-Mar	9-Mar	10-Mar	11-Mar	12-Mar
Other	5	9	9	8	7	7	5
Brown County Voluntary	2	5	6	4	4	3	3
Brown County Involuntary	1	3	4	4	4	3	3
Total	8 Total	17 Total	19 Total	16 Total	15 Total	13 Total	11 Total
Day	13-Mar	14-Mar	15-Mar	16-Mar	17-Mar	18-Mar	19-Mar
Other	5	6	8	6	8	8	7
Brown County Voluntary	2	3	3	4	5	5	5
Brown County Involuntary	3	4	4	4	5	5	4
Total	10 Total	13 Total	15 Total	14 Total	18 Total	18 Total	16 Total
Day	20-Mar	21-Mar	22-Mar	23-Mar	24-Mar	25-Mar	26-Mar
Other	7	10	8	4	5	3	3
Brown County Voluntary	3	4	2	2	2	2	3
Brown County Involuntary	4	5	1	1	1	1	2
Total	14 Total	19 Total	11 Total	7 Total	8 Total	6 Total	8 Total
Day	27-Mar	28-Mar	29-Mar	30-Mar	31-Mar		
Other	3	3	3	2	1		
Brown County Voluntary	3	4	4	5	4		
Brown County Involuntary	2	3	4	5	4		
Total	8 Total	10 Total	11 Total	12 Total	9 Total		

Reported by:  
Bellin Psychiatric Center

4/5/2011

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TO: Human Service Committee Members

FROM: Jill Rowland  
Contract & Provider Relations Manager

DATE: March 15, 2011

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Allcox, Cynthia	Family Support	1/3/11	2/16/11
Nizzia, Abbie	Family Support	1/3/11	2/16/11
Kids Castle LLC	Daycare	1/3/11	2/16/11
Growing Green Child Dev. Center	Daycare	1/3/11	2/16/11
Shopko RX Care	Pharmacy Services	2/11/11	3/16/11
Schuessler, Judith	Mileage	2/18/11	
Dhalwal, Tina	CTC Services	2/24/11	
Small Jr., Alan	Respite	2/24/11	
Forgetting the Pill.com	Supplies	3/7/11	
Koss, Tana S.	Respite	3/9/11	
Schwarz, Jennifer J.	Respite	3/9/11	

TO: Human Services Committee Members

FROM: Jill Rowland  
Contract & Provider Relations Manager

DATE: March 15, 2011

REQUEST FOR NEW VENDOR CONTRACT				
VENDOR	SERVICES	CONTRACT AMOUNT	DATE REQUESTED	DATE APPROVED
Rogers Adult Family Home	Adult Family Home	\$35,601	1/14/11	2/16/11
Goltz Adult Family Home	Adult Family Home	\$19,840	2/22/11	
Crestwood Healthcare	CBRF	\$50,000	3/1/11	
Head Adult Family Home	Adult Family Home	\$35,000	3/7/11	

## 2011 Contract Status Log

3/15/2011 9:22 AM

Agency	Original Contract Amount	Amended Amount	Revised Contract Amount
AC MANAGEMENT	\$300,000		\$300,000
ADAMS AFH	\$63,746		\$63,746
ADULT CARE LIVING OF NE WI	\$97,095		\$97,095
AGING & DISAB RESOURCE CENTER OF BC	\$55,000		\$55,000
AID RESOUCCE CENTER OF WISCONSIN	\$22,500		\$22,500
AMERICAN FOUNDATION OF COUNSELING SERVICES	\$100,000		\$100,000
ANDERSON RECEIVING HOME	\$28,281		\$28,281
ANGELS BY THE BAY DBA VISITING ANGELS	\$33,116		\$33,116
ANGELS TOUCH ASSISTED LIVING	\$1,000,000		\$1,000,000
ANU FAMILY SERVICES, INC. (FORMERLY PATH)	\$250,000		\$250,000
APPLIED BEHAVIOR ANALYSTS LLC	\$10,000		\$10,000
ARNOLD RECEIVING HOME	\$59,691		\$59,691
ARTS AFH	\$28,656		\$28,656
ASPIRO INC	\$3,080,730	\$0	\$3,080,730
AT HOME ANGELS	\$106,858		\$106,858
BELLIN PSYCHIATRIC CENTER	\$10,000		\$10,000
BERGER AFH	\$63,000		\$63,000
BETHESDA	\$10,000		\$10,000
BEYOND ABILITIES			\$0
BIRCH CREEK	\$598,467		\$598,467
BISHOPS COURT	\$547,851		\$547,851
BOLL ADULT CARE CONCEPTS	\$572,772		\$572,772
BORCHERS AFH	\$60,067	\$323	\$60,391
BORNEMANN NURSING HOME	\$87,861		\$87,861
BRAZEAU AFH	\$13,140		\$13,140
BROTOLOC HEALTH CARE SYSTEMS	\$1,011,483		\$1,011,483
BRUNETTE AFH	\$54,360		\$54,360
BRUSS SUPPORTIVE COMMUNITY LIVING	\$271,500		\$271,500
BUSSE AFH	\$66,324		\$66,324
CAPELLE AFH	\$56,532		\$56,532
CAPPS/KALISHEK AFH	\$47,659		\$47,659
CARE FOR ALL AGES	\$163,251		\$163,251
CARRINGTON MANOR ASSISTED LIVING	\$66,567		\$66,567
CASA OF BROWN COUNTY, INC.	\$18,000		\$18,000
CATHOLIC CHARITIES	\$183,600		\$183,600
CENTURY RIDGE, INC.	\$438,960		\$438,960
CEREBRAL PALSY INC.	\$1,422,800		\$1,422,800
CHILDRENS SERVICE SOCIETY	\$25,000		\$25,000
CLARITY CARE INC	\$2,070,869		\$2,070,869
CLINICARE CORPORATION	\$25,000		\$25,000
COMFORT KEEPERS INC	\$400,000		\$400,000
COMMUNITY CARE RESOURCES/PROGRAMS	\$100,000		\$100,000
COMPANION CARE INC	\$90,000		\$90,000
COMPASS DEVELOPMENT	\$1,236,991		\$1,236,991
COUNTRY LIVING	\$436,742		\$436,742
CRESTWOOD HEALTH CARE	\$50,000		\$50,000
DEATHERAGE-VELEKE AFH	\$42,972		\$42,972
DEBAERE AFH	\$67,512		\$67,512
DEER PATH ESTATES, INC.	\$180,000		\$180,000
DORN AFH	\$44,489		\$44,489
DYNAMIC FAMILY SOLUTIONS	\$10,000		\$10,000
EAST SHORE INDUSTRIES	\$62,500		\$62,500
ELSNER AFH	\$22,111		\$22,111
ENCOMPASS CHILD CARE	\$111,172		\$111,172
ENGBERG AFH	\$39,216		\$39,216

## 2011 Contract Status Log

3/15/2011 9:22 AM

Agency	Original Contract Amount	Amend #	Updated Contract Amount
ETHAN HOUSE	\$250,000		\$250,000
FAMILIES HELPING FAMILIES	\$3,000		\$3,000
FAMILY SERVICE OF NORTHEAST WI, INC.	\$1,905,531		\$1,905,531
FAMILY TRAINING PROGRAM	\$350,000		\$350,000
FENLON AFH	\$17,256		\$17,256
FRIENDSHIP MANOR INC.	\$362,746		\$362,746
G & I OCHS INC.	\$1,257,018		\$1,257,018
GAUGER AFH	\$32,148		\$32,148
GERI CARE CABIN LLC	\$36,825		\$36,825
GJT LLC	\$63,125		\$63,125
GOLDEN HOUSE	\$92,306		\$92,306
GOLTZ AFH	\$18,940		\$18,940
GONZALEZ AFH	\$73,572	\$2,033	\$75,604
GOODWILL INDUSTRIES	\$71,000		\$71,000
GOODWILL INDUSTRIES DBA BEYOND BOUND(AUTISM)	\$129,822		\$129,822
GRACYALNY, SUE	\$70,000		\$70,000
GRONSETH AFH	\$43,848		\$43,848
HANDISHOP INDUSTRIES INC.	\$5,000		\$5,000
HARMONY LIVING CENTERS LLC	\$116,596		\$116,596
HELPING HANDS CAREGIVERS	\$100,000		\$100,000
HIETPAS AFH	\$18,718		\$18,718
HILL AFH	\$23,858		\$23,858
HOEFT AFH	\$40,812		\$40,812
HOFF AFH	\$61,482		\$61,482
HOME INSTEAD SENIOR CARE	\$388,683		\$388,683
HOMES FOR INDEPENDENT LIVING	\$5,285,205		\$5,285,205
IMPROVED LIVING SERVICES	\$764,655		\$764,655
INFINITY CARE INC	\$202,214		\$202,214
INNOVATIVE COUNSELING(AUTISM)	\$28,452		\$28,452
INNOVATIVE SERVICES	\$11,801,946		\$11,801,946
INTEGRATED COMMUNITY SERVICES(Oct-Sept contract)	\$277,245	\$38,708	\$315,953
INTEGRATED DEVELOPMENT SERVICES	\$10,000		\$10,000
INTERIM HEALTHCARE	\$5,180		\$5,180
INTERIM HEALTHCARE STAFFING	\$40,000		\$40,000
J & DEE INC.	\$1,425,483		\$1,425,483
JACKIE NITSCHKE CENTER	\$150,000		\$150,000
KAKUK AFH	\$30,986		\$30,986
KCC FISCAL AGENT SERVICES	\$4,800,000	\$0	\$4,800,000
KINDRED HEARTS	\$431,745		\$431,745
KLECZKA-VOGEL AFH	\$77,376		\$77,376
KLEIN, DR. (AUTISM)	\$295,020		\$295,020
KUSKE AFH	\$60,517		\$60,517
LAMERS BUS LINES, INC.	\$670,503		\$670,503
LAURENT AFH	\$75,820		\$75,820
LISKA, JOANN	\$5,000		\$5,000
LUTHERAN SOCIAL SERVICES	\$1,907,325		\$1,907,325
LUTHERAN SOCIAL SERVICES-HOMME	\$125,000		\$125,000
LYONS, KATHLEEN	\$135,064		\$135,064
MACHT VILLAGE PROGRAMS INC	\$750,000		\$750,000
MALINSKI AFH	\$34,895		\$34,895
MALONE AFH	\$25,068		\$25,068
MARATHON YOUTH SERVICES	\$10,000		\$10,000
MARLA VIST MANOR ASSISTED LIVING	\$205,800		\$205,800
MCCORMICK MEMORIAL HOME	\$78,108		\$78,108
MCLAREN JACK AFH	\$19,524	\$20,800	\$40,324

## 2011 Contract Status Log

3/15/2011 9:22 AM

Agency	Original Contract Amount	Amend #1	Updated Contract Amount
MEDI-VANS	\$150,000		\$150,000
MELOHN AFH	\$38,004		\$38,004
MHYDUKE COUNSELING LLC	\$5,000		\$5,000
MILQUETTE AFH	\$21,528		\$21,528
MOMMAERTS RECEIVING HOME	\$28,281		\$28,281
MOORE AFH	\$21,876		\$21,876
MOORING PROGRAMS INC	\$40,000		\$40,000
MY BROTHERS KEEPER	\$2,500		\$2,500
MYSTIC HOMES	\$68,730		\$68,730
NEMETZ AFH	\$54,426		\$54,426
NEW COMMUNITY SHELTER*	\$40,000		\$40,000
NEW CURATIVE REHABILITATION	\$1,534,302		\$1,534,302
NEWCAP INC.	\$6,807		\$6,807
NEW VIEW INDUSTRIES	\$27,000		\$27,000
NEW VISIONS TREATMENT HOMES OF WI, INC	\$75,000		\$75,000
NORTHWEST PASSAGE LTD	\$75,000		\$75,000
NOVA COUNSELING SERVICES	\$20,000		\$20,000
OCONNOR AFH	\$31,212		\$31,212
OPTIONS LAB INC	\$10,000		\$10,000
OPTIONS TREATMENT	\$320,000		\$320,000
ORLICH AFH	\$94,382		\$94,382
OSTAPYUK AFH	\$44,484		\$44,484
PANTZLAFF AFH	\$73,000		\$73,000
PARAGON INDUSTRIES	\$720,000		\$720,000
PARENTEAU AFH	\$41,964		\$41,964
PIANTEK RECEIVING HOME	\$28,281		\$28,281
PNUMA HEALTH CARE	\$200,000		\$200,000
PREVEA	\$47,189		\$47,189
PRODUCTIVE LIVING SYSTEMS	\$569,220		\$569,220
RAVENWOOD BEHAVIORAL HEALTH	\$50,000		\$50,000
REBEKAH HAVEN	\$100,000		\$100,000
REHAB RESOURCES	\$120,000		\$120,000
REM-WISCONSIN II, INC.	\$1,801,680		\$1,801,680
RESCARE WISCONSIN INC	\$24,909		\$24,909
ROGERS AFH	\$35,601	\$3,234	\$38,835
SAMARITAN COUNSELING CENTER	\$75,000		\$75,000
SCHAUMBERG, LAURIE	\$15,618		\$15,618
SCHILLMAN AFH	\$21,924		\$21,924
SCHNEIDER WILLIAM AFH	\$22,548		\$22,548
SCHULTZ AFH	\$102,069		\$102,069
SHORT AFH	\$39,250		\$39,250
SKORCZEWSKI AFH	\$18,660		\$18,660
SLAGHT AFH	\$66,627	\$724	\$67,351
SMET AFH	\$53,194		\$53,194
SOUTHERN HOME CARE	\$50,334		\$50,334
ST. CLAIR AFH	\$19,060		\$19,060
ST. VINCENT	\$397,218		\$397,218
STARR/DINGER AFH	\$23,700		\$23,700
TANZI AFH	\$83,854		\$83,854
TIPLER AFH	\$61,080		\$61,080
TREML, JENNIFER AFH	\$62,508		\$62,508
TREML, CARL AFH	\$39,624		\$39,624
TREMPEALEAU CO HEALTH CARE	\$200,000		\$200,000
TRUDELL AFH	\$43,440		\$43,440
VALLEY PACKAGING INC.	\$21,700		\$21,700



## 2011 Contract Status Log

3/15/2011 9:22 AM

Agency	Original Contract Amount	Amendments	Updated Contract Amount
VERBONCOUER AFH	\$41,635	\$0	\$41,635
VILLA HOPE	\$1,457,487		\$1,457,487
WAUSAUKEE ENTERPRISES	\$22,175		\$22,175
WEBER RECEIVING HOME	\$28,281		\$28,281
WEYENBERG AFH	\$67,811	\$3,456	\$71,267
WILLOWCREEK AFH	\$466,458		\$466,458
WILLOWGLEN ACADEMY	\$30,000		\$30,000
WISCONSIN EARLY AUTISM PROJECT	\$701,025		\$701,025
YU AFH	\$16,198		\$16,198
ZAMBON AFH	\$20,592		\$20,592
ZIELKE, JON AFH	\$32,334		\$32,334
ZIESMER AFH	\$76,453		\$76,453
<b>TOTAL</b>	<b>\$62,173,091</b>	<b>\$69,278</b>	<b>\$62,242,368</b>
<b>2011 Contracts Sent:</b>	<b>176</b>		
<b>2011 Contracts Returned:</b>	<b>167</b>		

**PROCEEDINGS OF THE BROWN COUNTY  
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats. a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, March 15, 2011, at 5:15 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

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<b>PRESENT:</b>	Bernie Erickson, Sherry Steenbock, Jim Haskins, Duane "Snake" Pierce, Delores Pierce, John Walschinski, Jerry Polus, Joe Witkowski, Donald Bettine, Ron Van Dyke, Dave Connaher
<b>EXCUSED:</b>	Kristen Verhaagh, John Maino, Troy Ness

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**\*\*Running Total of Veterans' Certificates: 1174**

**1. Call Meeting to Order:**

The meeting was called to order by Chair Bernie Erickson at 5:15 p.m.

**2. Invocation by Jim Haskins.**

**3. Approve/Modify Agenda:**

**A MOTION WAS MADE BY WITKOWSKI AND SECONDED BY PIERCE TO TAKE ITEM NUMBER 6 AFTER ITEM NUMBER 8. Vote taken. MOTION CARRIED UNANIMOUSLY**

**4. Approve/Modify Minutes of February 8, 2011:**

**A MOTION WAS MADE BY PIERCE AND SECONDED BY HASKINS TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY**

**5. Appointment of New Members:**

**MOTION MADE BY PIERCE AND SECONDED BY HASKINS TO APPOINT DELORES PIERCE TO THE VETERANS' RECOGNITION SUBCOMMITTEE. Vote taken. MOTION CARRIED UNANIMOUSLY**

At this time Joe Witkowski introduced Dave Connaher, a guest he brought to observe the subcommittee to see if he was interested in joining. Erickson informed Mr. Connaher that if he was interested in joining, the subcommittee would be happy to have him in the group.

Erickson informed the subcommittee that he had run into Kristen Verhaagh recently who informed him that she was no longer able to attend meetings due to her work schedule and family and other commitments. She indicated that she would like to relinquish her position on the subcommittee to a new member. The subcommittee was in agreement with this and Erickson will get in touch with her to let her know that this is okay.

**6. Discussion on Committee Attendance:**

Although shown in proper format here, Item Number 6 was taken after Item Number 8.

During this discussion Witkowski read a statement he had prepared with regard to the issue of absenteeism of committee members. In essence, his statement was that although he understands that certain circumstances can affect a member's ability to attend meetings, he felt that there should be some accountability or firm standard with regard to attendance rather than a member simply being marked as "excused" if they do not attend a meeting. He went on to state that he felt that all members have something to offer when they attend meetings. He questioned if there was a minimum or maximum number of members the committee could have and felt strongly that there should be a mission statement for the committee. He further stated that he was proud of this committee and has been impressed with the County's recognition of Veterans.

He concluded by stating that what he is looking for is a SOP on this as well as a mission statement and a subcommittee consisting of volunteers who are responsible.

A discussion followed with regard to some of the points brought up by Witkowski. As far as a minimum number of members, the minimum would be 6 members present so that there would be a quorum. There is no limit on the maximum number of members.

It was the general consensus of the members present that this subcommittee was fairly informal given what the committee seeks to accomplish as well as the budget assigned to the committee. The issue of a mission statement was also discussed and this will be addressed further at the next meeting.

**7. Discussion re: Memorial Day:**

Bettine informed the committee that Fort Howard Memorial Park will be having a program at 11:00 a.m. with a speaker and firing squad from the 432<sup>nd</sup> as well as a color guard and music performed by the Bayland Chorus. Flags will be placed on the graves the week preceding Memorial Day by the VFW with the help of several Bay Scout Troops. The United Patriotic Society will hold their ceremony at Flatley Park on May 30 at the tentative time of 6:30 p.m.

Pierce stated that the Vietnam Vets Chapter 224 will be doing a ceremony at 8:00 a.m. on Memorial Day behind the Museum and will then take part in the De Pere Parade. He also indicated that the American Legion will be at the tomb of the unknown soldier at Heritage Hill on Memorial Day for a ceremony.

Witkowski also informed the committee that the Twenty Year Military Club in Marinette fires at eight or nine different cemeteries in the Marinette/Menominee area for Memorial Day.

**8. Discussion re: Brown County Fair (August 20, 2011) – Ron Van Dyke, Fair Board.**

Ron Van Dyke introduced himself to the committee and informed that he will be the subcommittee's liaison from the Fair from now on. He indicated that there have been some changes in the schedule of the Fair for Sunday and indicated that it would be possible for the committee to have their program on Sunday instead of Saturday if they desired. The location of the stage will now be on the other side of the bathrooms to the West.

Jerry Polus indicated that he had spoken with the State Office of Wisconsin National Guard with regard to booking the National Guard Band at no cost. He indicated that the National Guard indicated they would get back to him within two weeks, after they checked their schedule. He asked for availability on the 20<sup>th</sup>, however, he would check with them to see if either date were available. Once we hear back from the band, we can move forward with the rest of the plans and preparations.

Haskins asked Van Dyke if the Vets ceremony could be included in their ads either on tv or in the newspaper. Bettine also wished to thank Van Dyke and the rest of the Fair Board for all their considerations and help they have given the Vets over the years.

**9. Report from CVSO Jerry Polus:**

Polus stated that on March 20 he will be traveling with Tom Hinz, Judge Kelly and Jed Neumann to Tulsa, Oklahoma for the purpose of viewing their Veterans Court. Judge Zuidmulder would like to set up a Veterans Court in Brown County and Tulsa has a very strongly established Veterans Court. The trip will be paid for through grant funds. He will report back after the trip.

Polus also informed the committee that the Duck Creek Amvets Post has created a group called the NEW Veterans Meet and Greet Group. The purpose is to bring veterans organizations in NE

Wisconsin together into some type of forum where they can learn more about the organizations and benefits and services available. They will be having an event on Sunday, May 15 at the VFW Duck Creek Post from noon to 4:00 p.m. for the purpose of raising awareness and garnering membership for veteran's organizations.

The third update Polus gave was on an event being sponsored by the Wisconsin Department of Veterans Affairs. They will be holding a "Supermarket of Benefits" on June 3 – 4, 2011. The location has not yet been determined, but Polus will keep the committee updated as that is set. The purpose of the Supermarket of Benefits is to bring together in one location federal, state and local agencies that provide services to veterans and their families. Information that would be available to Vets at this event includes information regarding VA health care, disability compensation/pension, loans/grants, State veteran's home, burial benefits, employment and job training, education and social security.

Polus also spoke on the Veterans lunches that are held monthly at the ADRC on the first Friday of the month. These meetings include a guest speaker followed by free lunch for veterans and spouses/guests and continue to be very well attended. Typical attendance is 70 – 100 guests. The speaker at the last meeting was Dr. Denarski who spoke on the subject of aging with grace. The guest speaker for the April meeting will be the director of Camp American Legion, Kevin Moshea.

**10. Report from Committee Members Present (Haskins, Pierce, Steenbock, Walschinski & Witkowski):**

Haskins passed along information he had heard on a news story that Governor Walker wanted to cut spending to the King Veterans Home. Polus indicated that the information on the news was not entirely accurate and said that more information on this subject would be forthcoming as budget issues in Madison are resolved.

Pierce spoke of an event he had recently attended in Chippewa Falls sponsored by Thuy Smith International. This is an organization started by Thuy Smith, the daughter of a Cambodian woman and Vietnam Veteran Soldier. The purpose of the organization is to bring Vietnam Vets and the people of Cambodia together. He found this event to be very worthwhile and very healing. A similar event will be held next year and he will provide more information on this throughout the year.

Pierce also presented information he received at a recent Rolling Thunder meeting. He stated that the American Legion Riders are participating in Flag Lines to honor veterans at events such as the WWII Never Forgotten Honor Flights Welcome Home ceremonies, funerals, Veterans Day ceremonies, dedications and parades. They are looking for veterans groups or others to sponsor flags for these programs at a cost of \$33.00 per flag.

Witkowski wished to have it noted in the minutes that the 432<sup>nd</sup> will be heading to Afghanistan and he felt it important to wish them well on their tour of duty.

**A MOTION WAS MADE BY HASKINS AND SECONDED BY WALSCHINSKI TO ADJOURN AT 6:11 P.M. Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio  
Recording Secretary

**AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY  
REVENUE AND EXPENSE REPORT**

2/28/2011

# OPERATING EXPENSES

OPERATING EXPENSES - 2011		2011 BUDGET	Y-T-D BUDGET	Y-T-D ACTUAL	Y-T-D BALANCE	
1.	Salary Expense	1,798,540	299,757	241,915.55	57,841	1.
2.	Fringe Benefits	776,971	129,495	102,279.00	27,216	2.
3.	Travel	9,350	1,558	883.84	674	3.
4.	Training	10,500	1,750	1,163.36	587	4.
5.	Telephone	5,350	892	163.66	728	5.
6.	Postage	21,420	3,570	0.00	3,570	6.
7.	Office Supplies	16,444	2,741	2,038.36	702	7.
8.	Printing	5,200	867	2,731.58	(1,865)	8.
9.	Membership/Dues	1,880	313	415.00	(102)	9.
10.	Periodicals/Subscriptions	747	125	399.00	(275)	10.
11.	Resource Materials & Development	3,000	500	0.00	500	11.
12.	Translation Services	1,000	167	70.00	97	12.
13.	Advertising/Recruitment	2,000	333	0.00	333	13.
14.	Marketing	2,000	333	507.00	(174)	14.
15.	<b>Building Maintenance/Supplies</b>	<b>17,500</b>	<b>2,917</b>	<b>2,026.75</b>	<b>890</b>	<b>15.</b>
16.	Utilities	26,000	4,333	3,053.64	1,280	16.
17.	Volunteer Insurance	2,000	333	0.00	333	17.
18.	Volunteer Recognition	2,000	333	12.64	321	18.
19.	Equipment/Repairs/Maintenance	7,198	1,200	1,096.25	103	19.
20.	Equipment Lease	6,040	1,007	690.00	317	20.
21.	<b>Building Improvements</b>	<b>12,000</b>	<b>2,000</b>	<b>0.00</b>	<b>2,000</b>	<b>21.</b>
22.	<b>Supplies &amp; Expense Budget (\$0 - \$999)</b>	<b>2,000</b>	<b>333</b>	<b>0.00</b>	<b>333</b>	<b>22.</b>
23.	<b>Equip Non-Outlay Budget (\$1,000 - \$4,999)</b>	<b>15,800</b>	<b>2,633</b>	<b>0.00</b>	<b>2,633</b>	<b>23.</b>
24.	<b>Restricted Donations Purchases</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>24.</b>
25.	Food Costs	581,142	96,857	92,033.80	4,823	25.
26.	Site Rental	12,240	2,040	2,132.00	(92)	26.
27.	Kitchen and Other Nutrition Supplies	26,500	4,417	2,660.13	1,757	27.
28.	Meal Delivery (0.505)	31,264	5,211	2,258.10	2,953	28.
29.	Senior Aide Fees	6,900	1,150	0.00	1,150	29.
30.	<b>Add Life Programming</b>	<b>15,000</b>	<b>2,500</b>	<b>1,288.92</b>	<b>1,211</b>	<b>30.</b>
31.	<b>Veterans Programs</b>	<b>7,000</b>	<b>1,167</b>	<b>549.72</b>	<b>617</b>	<b>31.</b>
32.	Add Life News	2,800	467	0.00	467	32.
33.	Audit	8,400	1,400	0.00	1,400	33.
34.	<b>Miscellaneous Service</b>	<b>5,200</b>	<b>867</b>	<b>2,170.00</b>	<b>(1,303)</b>	<b>34.</b>
35.	<b>Non-Operating Expense</b>	<b>4,500</b>	<b>750</b>	<b>260.26</b>	<b>490</b>	<b>35.</b>
36.	<b>Grant/Special Projects/Medical Equip</b>	<b>4,000</b>	<b>667</b>	<b>429.04</b>	<b>238</b>	<b>36.</b>
37.	Caregiver Support	2,000	333	415.36	(82)	37.
38.	Software Support & Development & License	29,453	4,909	12,385.48	(7,477)	38.
39.	Bank Fees	7,000	1,167	1,170.70	(4)	39.
40.	Information Services Direct Charge	560	280	280.00	0	40.
41.	Information Services Intra-County Expense	128,408	64,204	64,204.00	0	41.
42.	EAP/Insurance Chargebacks	6,584	3,292	3,292.00	0	42.
43.	Central Services - Indirect Costs	123,864	61,932	61,932.00	0	43.
44.	Facilities Chargebacks	15,000	7,500	7,500.00	0	44.
45.	Depreciation Expense	0	0	0.00	0	45.
46.	<b>SUB TOTAL - OPERATING EXPENSE</b>	<b>3,762,755</b>	<b>718,598</b>	<b>614,407.14</b>	<b>104,191</b>	<b>46.</b>
47.	<b>SUB TOTAL - CONTRACTS</b>	<b>1,110,982</b>	<b>187,376</b>	<b>172,895.75</b>	<b>14,481</b>	<b>47.</b>
48.	<b>TOTAL</b>	<b>4,873,737</b>	<b>905,974</b>	<b>787,302.89</b>	<b>118,671</b>	<b>48.</b>

**AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY  
REVENUE AND EXPENSE REPORT**

2/28/2011

# CONTRACTS

OPERATING EXPENSES - 2011		2011 BUDGET	Y-T-D BUDGET	Y-T-D ACTUAL	Y-T-D BALANCE	
49.	<b>NEW CURATIVE REHABILITATION</b>					49.
50.	Nutrition - Day Care Site	29,464	4,911	4,910.00	1	50.
51.	Older American's Program	364,444	60,741	60,740.00	1	51.
52.	<b>SUB TOTAL - CURATIVE</b>	<b>393,908</b>	<b>65,651</b>	<b>65,650.00</b>	<b>1</b>	<b>52.</b>
53.	Day Care Transportation	181,092	30,182	30,182.00	0	53.
54.	<b>TOTAL CURATIVE CONTRACTS</b>	<b>575,000</b>	<b>95,833</b>	<b>95,832.00</b>	<b>1</b>	<b>54.</b>
55.	<b>OTHER TRANSPORTATION</b>					55.
56.	American Red Cross	304,322	50,720	50,720.00	0	56.
57.	Oneida Transportation	3,600	600	900.00	(300)	57.
58.	Lamers Transport Contract	500	83	0.00	83	58.
59.	Salvation Army	10,000	1,667	1,065.53	601	59.
60.	Management	4,000	667	37.70	629	60.
61.	Transportation - Human Services	61,551	10,259	0.00	10,259	61.
62.	Rural Driver Escort	5,500	917	648.29	268	62.
63.	<b>SUB TOTAL - TRANSPORTATION</b>	<b>389,473</b>	<b>64,912</b>	<b>53,371.52</b>	<b>11,541</b>	<b>63.</b>
64.	<b>OTHER CONTRACTS</b>					64.
65.	DePere Community Center	28,716	4,786	0.00	4,786	65.
66.	Diet Technician	4,095	683	331.00	352	66.
67.	Fall Prevention Project	79,906	13,318	11,195.86	2,122	67.
68.	Benefits Specialist - Part D	15,223	2,537	7,503.00	(4,966)	68.
69.	MIPPA Program	4,000	667	1,345.20	(679)	69.
70.	Outreach/Resource Development	14,569	2,428	2,180.00	248	70.
71.	Options Counseling (New Grant)	13,276	0	1,137.17	1,075	71.
72.	<b>TOTAL OTHER CONTRACTS</b>	<b>146,509</b>	<b>26,631</b>	<b>23,692.23</b>	<b>2,939</b>	<b>72.</b>
73.	<b>TOTAL CONTRACTS</b>	<b>1,110,982</b>	<b>187,376</b>	<b>172,895.75</b>	<b>14,481</b>	<b>73.</b>

**AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY  
REVENUE AND EXPENSE REPORT**

2/28/2011

# REVENUE

REVENUE - 2011		2011 BUDGET	Y-T-D BUDGET	Y-T-D ACTUAL	Y-T-D BALANCE	2010 NET ASSETS	
1.	ADRC Grant	1,377,498	229,583	241,374.00	11,791		1.
2.	Medical Assistance Claiming	610,000	101,667	119,963.00	18,296		2.
3.	ADRC (I&A + Benefits Specialist-New)	83,174	13,862	0.00	(13,862)		3.
4.	Title III-B	165,489	27,582	27,578.00	(4)		4.
5.	Title III-C-1	373,244	62,207	39,854.00	(22,353)		5.
6.	Title III-C-2	128,144	21,357	21,368.00	11		6.
7.	Title III-D	11,887	1,981	1,991.00	10		7.
8.	Title III-E	81,659	13,610	13,414.00	(196)		8.
9.	Alzheimer's Grant (AFCSP)	84,590	14,098	14,098.00	(0)		9.
10.	Benefits Specialist	33,438	5,573	5,573.00	0		10.
11.	Benefits Specialist Part D	15,223	2,537	0.00	(2,537)		11.
12.	Benefits Specialist MA	15,000	2,500	4,667.00	2,167		12.
13.	MIPPA Grant	4,000	667	0.00	(667)		13.
14.	Senior Community Services	12,694	2,116	495.00	(1,621)		14.
15.	Project Income: Nutrition	284,052	47,342	46,403.01	(939)	28,452	15.
16.	Project Income: Nutrition -Housing Units	0	0	0.00	0		16.
17.	Nutr Services Incentive Program	80,471	13,412	0.00	(13,412)		17.
18.	COP Income - Home Delivered Meals	63,432	10,572	11,836.86	1,265		18.
19.	State 85.21 Transportation <small>annual</small>	469,545	78,258	0.00	(78,258)	10,651	19.
20.	Brown County Appropriation <small>semi-annual</small>	936,797	468,399	468,563.00	165		20.
21.	Driver Escort	1,500	250	464.50	215		21.
22.	Interest Income	1,300	217	685.38	469		22.
23.	Net Asset - Restricted Facilities Fund	0	0	0.00	0	547,722	23.
24.	Net Asset - Personnel/STD	0	0	0.00	0	29,500	24.
25.	Net Asset - Depreciation	0	0	0.00	0	400,676	25.
26.	Net Asset - Undesignated	0	0	0.00	0	874,531	26.
27.	Net Asset - Campaign Fund	0	0	0.00	0	54,914	27.
28.	Net Asset - Accounting Software	0	0	0.00	0	34,000	28.
29.	<b>Add Life Programming</b>	<b>18,000</b>	<b>3,000</b>	<b>2,489.85</b>	<b>(510)</b>		29.
30.	<b>County Transfer-Veteran's Programs</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>9,214</b>	30.
31.	Fall Prevention	0	0	0.00	0	17,205	31.
32.	Fall Prevention Classes	0	0	100.00	100		32.
33.	Add Life News	8,500	1,417	1,673.00	256		33.
34.	<b>Building Maintenance Donations</b>	<b>2,000</b>	<b>333</b>	<b>15.00</b>	<b>(318)</b>		34.
35.	Community Service Monitoring	3,000	500	80.00	(420)		35.
36.	Medical Equipment Donations	0	0	0.00	0	617	36.
37.	<b>Restricted/Memorial Donations</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>3,954</b>	37.
38.	<b>Grant/Special Projects</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0</b>		38.
39.	Grant Revenue	0	0	0.00	0		39.
40.	<b>Miscellaneous Service</b>	<b>4,500</b>	<b>750</b>	<b>2,510.00</b>	<b>1,760</b>		40.
41.	<b>Non-Operating Miscellaneous</b>	<b>4,500</b>	<b>750</b>	<b>610.80</b>	<b>(139)</b>		41.
42.	Fund Raising	100	17	0.00	(17)		42.
43.							43.
44.	<b>TOTAL</b>	<b>4,873,737</b>	<b>1,124,555</b>	<b>1,025,806.40</b>	<b>(98,749)</b>	<b>2,011,436</b>	44.
45.							45.
46.							46.
47.	TOTAL OPERATING REVENUE RECEIVED				\$ 1,025,806.40		47.
48.	PRIOR YEAR (2010) NET ASSETS				\$ 2,011,436.00		48.
49.	TOTAL OPERATING EXPENSES				\$ 787,302.89		49.
50.	ADD BACK DEPRECIATION EXPENSE				\$ -		50.
51.							51.
52.	TOTAL OPERATING INCOME/(LOSS)				\$ 2,249,939.51		52.
53.							53.

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AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY  
MISCELLANEOUS REVENUE/EXPENSE ACCOUNT DETAIL  
2/28/2011

EXPENDITURES			REVENUES		
	<b>ADD LIFE PROGRAMMING Line 30.</b>	<b>\$ 15,000</b>		<b>ADD LIFE PROGRAMMING Line 29.</b>	<b>\$ 18,000</b>
1.	Programming	233.92	1.	Programming	1,301.01
2.	Tickets/Events/Day Trips	1,055.00	2.	Tickets/Events/Day Trips	1,052.00
3.	Fund Raising - Extended Travel Grps	0.00	3.	Fund Raising - Senior Travel Grps	0.00
4.	Fund Raising - Seroogy's	0.00	4.	Fund Raising - Seroogy's	73.00
5.	Exercise Room - Misc Supplies	0.00	5.	Exercise Room Use Donations	63.84
6.	Fund Raising	0.00	6.	Fund Raising -	0.00
7.			7.		
8.	<b>TOTAL PROGRAMMING</b>	<b>1,288.92</b>	8.	<b>TOTAL PROGRAMMING</b>	<b>2,489.85</b>
9.			9.		
10.	<b>VETERANS PROGRAMS Line 31.</b>	<b>\$ 7,000</b>	10.	<b>VETERANS PROGRAMS Line 30.</b>	<b>\$ -</b>
11.	Veterans Outreach (newsletter)	0.00	11.	Veterans Programming	0.00
12.	Meals (dining room)	425.50	12.		
13.	Supplies	124.22	13.		
14.	Programming	0.00	14.		
15.	<b>TOTAL VETERANS PROGRAMS</b>	<b>549.72</b>	15.	<b>TOTAL VETERANS PROGRAMS</b>	<b>0.00</b>
16.	<b>MISCELLANEOUS SERVICE Line 34.</b>	<b>\$ 5,200</b>	16.	<b>MISCELLANEOUS SERVICE Line 40.</b>	<b>\$ 4,500</b>
17.	Resource Materials (QPR Books for Assoc)	2,160.00	17.	Resource Materials (QPR Books for Assoc)	2,157.00
18.	In-Home Workers (Police records)	10.00	18.	In-Home Workers Application Fees	68.00
19.	Medical Equipment	0.00	19.	Medical Equipment ( + \$617 from net asset)	85.00
20.			20.	I & A Donations	0.00
21.			21.	Nutrition/Volunteer Services	200.00
22.			22.		
23.			23.		
24.			24.		
25.	<b>TOTAL MISCELLANEOUS SERVICE</b>	<b>2,170.00</b>	25.	<b>TOTAL MISCELLANEOUS SERVICE</b>	<b>2,510.00</b>
26.			26.		
27.	<b>NON-OPERATING EXPENSES Line 35.</b>	<b>\$ 4,500</b>	27.	<b>NON-OPERATING REVENUE Line 41.</b>	<b>\$ 4,500</b>
28.	Soda	0.00	28.	Soda	223.60
29.	Coffee	205.08	29.	Coffee	174.05
30.	Miscellaneous	0.00	30.	Miscellaneous	28.21
31.	American Red Cross	0.00	31.	American Red Cross	70.00
32.	Green Bay Transit	0.00	32.	Green Bay Transit	0.00
33.	Vending	55.18	33.	Vending	94.29
34.			34.	Copies	20.65
35.	<b>TOTAL NON-OPERATING EXPENSE</b>	<b>260.26</b>	35.	<b>TOTAL NON-OPERATING EXPENSE</b>	<b>610.80</b>
36.			36.		
37.	<b>GRANT/SPECIAL PROJECTS Line 36.</b>	<b>\$ 4,000</b>	37.	<b>GRANT/SPECIAL PROJECTS Line 38.</b>	<b>\$ -</b>
38.	Medical Equipment	382.54	38.	Powerful Tools for Caregiving Classes	0.00
39.	WI Bureau for the Blind	46.50	39.		
40.			40.		
41.	<b>TOTAL GRANT/SPECIAL PROJECTS</b>	<b>429.04</b>	41.	<b>TOTAL GRANT/SPECIAL PROJECTS</b>	<b>0.00</b>
42.	<b>BUILDING SUPPLIES/MAINTENANCE Line 15.</b>	<b>\$ 17,500</b>	42.	<b>BUILDING MAINTENANCE DONATIONS Line 34.</b>	<b>\$ 2,000</b>
43.	Maintenance Supplies	1,196.75	43.	Building Use - Service Groups	15.00
44.	Placement Incentives	700.00	44.	Maintenance Donations	0.00
45.	Atrium	130.00	45.		
46.			46.		
47.	<b>TOTAL BUILDING MAINTENANCE</b>	<b>2,026.75</b>	47.	<b>TOTAL BUILDING MAINTENANCE</b>	<b>15.00</b>
48.			48.		

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## BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input checked="" type="checkbox"/> Category 2	<input type="checkbox"/> a. Change in Outlay not requiring the reallocation of funds from another major budget classification. <input checked="" type="checkbox"/> b. Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Executive  County Board
<input type="checkbox"/> Category 3	<input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Executive  County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.060.300.5800	Grant Expenditures	\$60,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.060.300.6110.020	Outlay - Equipment > \$5,000	\$60,000
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

## Narrative Justification:

For the purchase of an emergency generator to maintain power for essential equipment in the event of a prolonged power outage related to a natural disaster, accident, etc. The grant from the state for Public Health Emergency Response will cover the cost of this generator – funding ends on June 30, 2011. ~~For the purchase of an emergency generator to maintain power for essential equipment in the event of a prolonged power outage related to a natural disaster, accident, etc. The grant from the state for Public Health Emergency Response will cover the cost of this generator – funding ends on June 30, 2011.~~ We are requesting the transfer of \$60,000 from our grant revenue account to allow for unforeseen costs related to installation of the generator.

## AUTHORIZATIONS

Judith A. Friederichs  
 Signature of Department Head

[Signature]  
 Signature of Executive

Department: Health  
 Date: 4-13-11

Date: 4/15/11

18  
4/14/11

BID TABULATION RECORD				
PROJECT NAME: EMERGENCY GENERATOR AT HEALTH DEPARTMENT				
SEALED BID: PROJECT #1424 FOR FACILITY AND PARK MANAGEMENT DEPT.				
BUYER: DCD				
DUE DATE & TIME : MARCH 28, 2011 AT 11:00 AM TO BC CLERK				
OPENING DATE & TIME: MARCH 28, 2011 AT 11:00 AM				
CONTRACTOR	TOTAL BID	ADD 1	ADD 2	
Excellence Electric	\$ 66,036.00	Yes	Yes	
West Electric	\$ 65,480.00	Yes	No	
Northern Electric	\$ 57,355.00	Yes	Yes	
Van Offeren Electric	\$ 57,765.00	Yes	Yes	

# Community Programs operating results

Summary - through 12/31/2010

Prior Fiscal Year Activity Included

Revenue	Budget		Current Month		YTD		Budget - YTD	% Used/	Prior Year YTD
	Adopted Budget	Amendments	Amended Budget	Transactions	Encumbrances	YTD Transactions	Transactions		
PTX - Property taxes	\$19,036,027.00	\$0.00	\$19,036,027.00	\$1,586,335.62	\$0.00	\$19,036,027.00	\$0.00	100%	\$19,575,129.00
IGV - Intergovernmental	\$60,967,923.00	\$680,277.00	\$61,648,200.00	\$14,705,546.65	\$0.00	\$63,866,536.28	(\$2,218,336.28)	104%	\$61,920,552.14
CSS - Charges for sales and services	\$2,000,271.00	\$0.00	\$2,000,271.00	(\$330.74)	\$0.00	\$1,754,058.08	\$246,212.92	88%	\$1,522,573.51
ICS - Intergovernmental charges for services	\$8,197,412.00	\$0.00	\$8,197,412.00	\$2,578,241.43	\$0.00	\$8,538,982.25	(\$341,570.25)	104%	\$8,100,304.79
MRV - Miscellaneous revenue	\$161,000.00	\$0.00	\$161,000.00	\$12,835.99	\$0.00	\$17,494.73	\$143,505.27	11%	\$583,593.20
RNT - Rent	\$36,000.00	\$0.00	\$36,000.00	\$0.00	\$0.00	\$36,000.00	\$0.00	100%	\$36,000.00
CTB - Contributions	\$0.00	\$0.00	\$0.00	\$4,507.60	\$0.00	\$0.00	\$0.00	+++	\$9,038.00
CCD - Charges to county departments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
TRI - Transfer in	\$30,000.00	\$145,354.00	\$175,354.00	\$135,260.00	\$0.00	\$174,874.00	\$480.00	100%	\$185,368.09
Revenue Totals	\$90,428,633.00	\$825,631.00	\$91,254,264.00	\$19,022,396.65	\$0.00	\$93,423,972.34	(\$2,169,708.34)	102%	\$91,932,568.73
Expense									
PER - Personnel services	\$13,242,702.00	\$110,552.00	\$13,353,254.00	\$1,276,172.73	\$0.00	\$12,989,319.11	\$363,934.89	97%	\$13,565,172.43
FBI - Fringe benefits and taxes	\$6,238,978.00	\$28,466.00	\$6,267,446.00	\$664,491.28	\$0.00	\$6,315,568.45	(\$48,122.45)	101%	\$6,073,386.66
EMP - Employee costs	\$37,584.00	\$0.00	\$37,584.00	\$1,281.00	\$0.00	\$7,042.00	\$30,542.00	19%	\$7,234.22
OPM - Operations and maintenance	\$1,478,177.00	\$3,175.00	\$1,481,352.00	\$122,232.22	\$0.00	\$1,358,243.20	\$123,108.80	92%	\$1,449,034.15
INS - Insurance costs	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,011.00	(\$11.00)	101%	\$3,472.00
UTL - Utilities	\$113,223.00	(\$10,000.00)	\$103,223.00	\$2,729.67	\$0.00	\$39,459.59	\$63,763.41	38%	\$94,739.71
CHG - Chargebacks	\$2,085,488.00	\$0.00	\$2,085,488.00	\$175,435.99	\$0.00	\$2,035,599.38	\$49,888.62	98%	\$2,240,282.79
PUR - Purchased services	\$66,533,341.00	\$1,752,012.00	\$68,285,353.00	\$10,611,925.69	\$0.00	\$68,205,355.74	\$79,997.26	100%	\$67,286,024.07
CON - Contracted services	\$663,626.00	(\$97,010.00)	\$566,616.00	\$103,635.16	\$0.00	\$537,008.47	\$29,607.53	95%	\$398,944.44
MED - Medical expenses	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0%	\$0.00
JUD - Judiciary Costs	\$125,101.00	\$0.00	\$125,101.00	\$8,265.95	\$0.00	\$112,610.83	\$12,490.17	90%	\$131,322.36
OTH - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	(\$50,000.00)	+++	\$0.00
OUT - Outlay	\$6,000.00	\$22,334.00	\$28,334.00	\$0.00	\$0.00	\$27,309.80	\$1,024.20	96%	\$0.00
TRO - Transfer out	\$179,105.00	\$534,530.00	\$713,635.00	\$15,821.80	\$0.00	\$681,069.25	\$32,565.75	95%	\$368,867.00
Expenditure Totals:	\$90,705,725.00	\$2,344,061.00	\$93,049,786.00	\$12,971,991.49	\$0.00	\$92,340,596.82	\$709,189.18	99%	\$91,618,479.85
Net Excess (deficit)	(\$277,092.00)	(\$1,518,430.00)	(\$1,795,522.00)	\$6,050,405.06	\$0.00	\$1,083,375.52	(\$2,878,897.52)		\$314,078.88

## Through Date: 12/31/2010

**User:** Schmitt, Tim

# Community Treatment Center operating results

Summary - through 12/31/2010

Prior Fiscal Year Activity Included

	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
<b>Revenue</b>									
PTX - Property taxes	\$2,965,079.00	\$0.00	\$2,965,079.00	\$247,089.88	\$0.00	\$2,965,079.00	\$0.00	100%	\$3,186,247.00
IGV - Intergovernmental	\$529,000.00	\$81,880.00	\$610,880.00	\$50,107.83	\$0.00	\$611,177.72	(\$297.72)	100%	\$647,647.00
F&F - Fines and forfeitures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
CSS - Charges for sales and services	\$6,235,278.00	\$899,000.00	\$7,134,278.00	\$737,883.02	\$0.00	\$7,909,071.82	(\$774,795.62)	111%	\$6,862,744.38
ICS - Intergovernmental charges for services	\$3,430,345.00	\$0.00	\$3,430,345.00	\$728,359.06	\$0.00	\$3,320,270.35	\$110,074.65	97%	\$2,811,358.43
MRV - Miscellaneous revenue	\$0.00	\$0.00	\$0.00	(\$11,854.52)	\$0.00	\$3,315.29	(\$3,315.29)	+++	\$317.40
RNT - Rent	\$157,260.00	\$0.00	\$157,260.00	\$12,750.00	\$0.00	\$157,260.00	\$0.00	100%	\$156,324.00
CCD - Charges to county departments	\$421,457.00	\$0.00	\$421,457.00	\$35,250.55	\$0.00	\$435,177.63	(\$13,720.63)	103%	\$381,396.00
CPC - Capital contributions	\$0.00	\$0.00	\$0.00	\$135,310.68	\$0.00	\$135,310.68	(\$135,310.68)	+++	\$14,826,866.35
TRI - Transfer in	\$0.00	\$562,562.00	\$562,562.00	\$31,223.05	\$0.00	\$565,791.53	(\$3,229.53)	101%	\$58,820.58
<b>Revenue Totals</b>	<b>\$13,738,417.00</b>	<b>\$1,543,442.00</b>	<b>\$15,281,859.00</b>	<b>\$1,986,119.55</b>	<b>\$0.00</b>	<b>\$16,102,453.82</b>	<b>(\$820,594.82)</b>	<b>105%</b>	<b>\$28,931,721.14</b>
<b>Expense</b>									
COS - Cost of sales	\$10,000.00	(\$4,600.00)	\$5,400.00	\$2,817.71	\$0.00	\$7,550.33	(\$2,180.33)	140%	\$9,922.95
PER - Personnel services	\$6,981,291.00	\$878,369.00	\$7,859,660.00	\$746,221.15	\$0.00	\$7,585,962.58	\$73,697.42	99%	\$7,452,648.12
FBT - Fringe benefits and taxes	\$3,120,885.00	\$42,543.00	\$3,163,428.00	\$309,579.79	\$0.00	\$3,169,853.20	(\$6,425.20)	100%	\$2,940,764.50
EMP - Employee costs	\$2,125.00	\$0.00	\$2,125.00	\$0.00	\$0.00	\$2,106.00	\$19.00	99%	\$4,546.26
OPM - Operations and maintenance	\$543,267.00	(\$63,300.00)	\$479,967.00	\$65,411.54	\$0.00	\$495,937.49	(\$15,970.49)	103%	\$567,609.53
INS - Insurance costs	\$113,650.00	\$50,980.00	\$164,630.00	\$42,160.14	\$0.00	\$152,410.14	\$12,219.86	93%	\$154,518.00
UTL - Utilities	\$21,500.00	(\$11,100.00)	\$10,400.00	\$2,994.23	\$0.00	\$10,051.41	\$348.59	97%	\$28,269.01
CHG - Chargebacks	\$2,047,801.00	(\$110,260.00)	\$1,937,521.00	\$178,319.21	\$0.00	\$1,819,526.88	\$117,994.12	94%	\$2,182,238.83
CON - Contracted services	\$527,202.00	\$436,730.00	\$963,932.00	\$37,848.19	\$0.00	\$901,712.62	\$82,219.38	94%	\$791,037.85
MED - Medical expenses	\$408,800.00	(\$3,000.00)	\$408,800.00	\$38,244.75	\$0.00	\$404,930.54	\$1,869.46	100%	\$372,847.90
OTH - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
DBT - Debt retirement	\$0.00	\$150.00	\$150.00	\$25.00	\$0.00	\$125.00	\$25.00	83%	\$0.00
DEP - Depreciation	\$913,000.00	\$0.00	\$913,000.00	\$46,588.61	\$0.00	\$512,241.27	\$400,758.73	56%	\$165,208.88
OUT - Outlay	\$0.00	(\$2,580.00)	(\$2,580.00)	\$0.00	\$0.00	(\$2,580.88)	\$0.88	100%	\$173,390.52
TRO - Transfer out	\$83,651.00	(\$5,000.00)	\$78,651.00	\$7,321.85	\$0.00	\$79,600.42	(\$949.42)	101%	\$482,870.55
<b>Expenditure Totals:</b>	<b>\$14,774,172.00</b>	<b>\$1,008,912.00</b>	<b>\$15,783,084.00</b>	<b>\$1,477,532.17</b>	<b>\$0.00</b>	<b>\$15,139,457.00</b>	<b>\$643,627.00</b>	<b>96%</b>	<b>\$15,325,872.90</b>
<b>Net Excess (deficit)</b>	<b>(\$1,035,755.00)</b>	<b>\$534,530.00</b>	<b>(\$501,225.00)</b>	<b>\$488,587.38</b>	<b>\$0.00</b>	<b>\$962,996.82</b>	<b>(\$1,464,221.82)</b>		<b>\$13,605,848.24</b>

# PRODUCTION \*Brown Co\* PRODUCTION

## CTC Balance Sheet

Through Date: 12/31/2010

Account	Current Y-T-D Balance	Prior Year Balance	Net Change	Change Percentage
<b>Fund Category: 1</b>	<b>Proprietary Funds</b>			
<b>Fund Type: 2</b>	<b>Enterprise Funds</b>			
<b>Fund: 630</b>	<b>CTC</b>			
<b>Assets</b>				
1001 Cash on hand	\$57,658.00	\$0.00	\$57,658.00	+++
1002 Petty cash	\$900.00	\$900.00	\$0.00	0.00%
1009.199 Equity in cash Cash clearing	\$929,960.07	\$0.00	\$929,960.07	+++
1200 Taxes receivable	\$3,173,342.00	\$2,965,079.00	\$208,263.00	7.02%
1300.100 Accounts receivable Hospital	\$4,871,895.45	\$4,375,352.15	\$496,543.30	11.34%
1300.109 Accounts receivable Contra hospital	(\$1,555.82)	(\$322,263.91)	\$320,708.09	(99.51%)
1300.110 Accounts receivable Nursing home	\$909,495.69	\$1,515,123.38	(\$605,627.69)	(39.97%)
1300.112 Accounts receivable Nursing home supplemental	(\$297,384.00)	\$0.00	(\$297,384.00)	+++
1300.120 Accounts receivable Outpatient	\$83,852.42	\$96,954.11	(\$15,101.69)	(15.26%)
1300.199 Accounts receivable Refunds	\$19,440.59	\$0.00	\$19,440.59	+++
1300.400 Accounts receivable Other	\$0.00	\$89,869.00	(\$89,869.00)	(100.00%)
1309.110 Allowance for doubtful accounts Nursing home	(\$601,048.90)	(\$1,025,843.71)	\$424,794.81	(41.40%)
1309.200 Allowance for doubtful accounts Outpatient	(\$51,675.60)	(\$59,645.88)	\$7,970.28	(13.36%)
1309.300 Allowance for doubtful accounts Hospital	(\$2,962,838.43)	(\$2,726,900.42)	(\$235,938.01)	8.65%
1400.200 Due from other funds Special revenue	\$309,940.00	\$280,951.83	\$29,988.17	10.67%
1510.250 Inventory Dietary	\$19,057.66	\$14,104.70	\$4,952.96	35.11%
1510.251 Inventory Lab	\$15,452.92	\$19,260.37	(\$3,807.45)	(19.76%)
1510.252 Inventory Laundry	\$11,663.52	\$36,167.86	(\$24,504.34)	(67.75%)
1520 Prepaid expenditures	\$49,497.83	\$11,536.87	\$37,961.16	329.04%
1605 Land - improvements	\$696,747.31	\$557,291.88	\$99,455.43	17.84%
1609 Accum deprec - land improvements	(\$29,450.32)	(\$2,087.45)	(\$27,362.87)	1310.82%
1610 Buildings	\$18,324,839.97	\$18,324,839.97	\$0.00	0.00%
1615 Building improvements	\$11,925.25	\$0.00	\$11,925.25	+++
1618 Accum deprec - bldg improvements	(\$298.13)	\$0.00	(\$298.13)	+++
1619 Accum deprec - buildings	(\$457,813.85)	(\$35,216.45)	(\$422,597.40)	1200.00%
1620 Equipment	\$613,855.24	\$593,273.24	\$20,582.00	3.46%
1621 Vehicles	\$95,859.00	\$95,859.00	\$0.00	0.00%
1629 Accum deprec - equip & vehicles	(\$918,216.95)	(\$259,319.42)	(\$658,897.53)	2271%
1630 Infrastructure	\$318,257.81	\$294,327.81	\$23,930.00	8.13%
1639 Accum deprec - infrastructure	(\$8,270.60)	(\$613.19)	(\$7,657.41)	1248.78%
<b>Total Assets</b>	<b>\$25,744,888.13</b>	<b>\$24,839,900.54</b>	<b>\$904,987.59</b>	<b>4.00%</b>
<b>Liabilities</b>				
2000 Accounts payable	\$179,409.54	\$179,298.59	\$12,110.95	7.23%
2000.100 Accounts payable Non-System	\$1,033.82	(\$17,208.24)	\$18,242.06	(106.00%)
2200 Accrued wages payable	\$447,412.88	\$196,974.08	\$250,438.80	127.14%
2201.001 Employee vacation rights Short-term	\$200,469.00	\$248,170.00	(\$47,701.00)	(19.22%)
2201.002 Employee vacation rights Long-term	\$35,694.00	\$0.00	\$35,694.00	+++
2902.001 Capital lease payable Short-term	\$1,344.00	\$0.00	\$1,344.00	+++
2902.002 Capital lease payable Long-term	\$3,472.00	\$0.00	\$3,472.00	+++

# PRODUCTION \*Brown Co\* PRODUCTION

## CTC Balance Sheet

Through Date: 12/31/2010

Account	Current Y-T-D Balance	Prior Year Balance	Net Change	Change Percentage
<b>Fund Category: 1</b>				
<b>Fund Type: 2</b>				
<b>Fund: 630</b>				
<b>Proprietary Funds</b>				
<b>Enterprise Funds</b>				
<b>CTC</b>				
2400.200				
2402.700				
2600.250				
2610.200				
2610.300				
<b>Total Liabilities</b>				
Due to other funds Special revenue	\$0.00	\$534,530.48	(\$534,530.48)	(100.00%)
Due to state Sales tax	\$116.25	\$108.20	\$8.05	7.43%
Deposits Residents	\$6,900.17	\$12,250.78	(\$5,350.61)	(43.67%)
Deferred revenue Tax roll	\$3,173,342.00	\$2,965,079.00	\$208,263.00	7.02%
Deferred revenue Other	\$3,361.00	\$3,361.00	\$0.00	0.00%
	\$4,052,554.66	\$4,110,563.89	(\$58,009.23)	(1.00%)
<b>Fund Equity</b>				
3000				
3500				
<b>Total Fund Equity</b>				
P/Y Fund Equity Adjustment	\$2,489,914.75	\$15,299,220.65	(\$12,809,305.90)	(83.72%)
Fund Revenues:	\$19,202,418.72	\$5,430,116.00	\$13,772,302.72	253.62%
Fund Expenses:	\$21,692,333.47	\$20,729,336.65	\$962,996.82	5.00%
Liability and Fund Equity Total:	\$25,744,888.13	\$24,839,900.54	\$904,987.59	4.00%
<b>Fund Totals:</b>	<b>CTC</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Fund Type Totals:</b>	<b>Enterprise Funds</b>	<b>\$0.00</b>	<b>\$0.00</b>	

**Brown County****EMR Project Cost analysis**4/1/2010

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<b>Estimated project cost</b>	<b>2,547,300</b>
<hr/>	
Less: Expenses incurred	
Consultant software selection	312,175
Project Management	22,720
Down pmt	139,634
Costs spent	<u>474,529</u>
Net costs not spent	<u>2,072,771</u>



**BROWN COUNTY COMMUNITY TREATMENT CENTER  
STATISTICS FOR MARCH 2011**

ADMISSIONS	March	Year to Date 2011	Year to Date 2010
Voluntary - Mental Illness	9	19	25
Voluntary - Alcohol	4	15	22
Voluntary - AODA/Drug	0	1	3
Police Protective Custody - Alcohol	37	119	92
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	101	257	258
Court Order Prelim. - Mental Illness	1	1	0
Court Order Prelim. - Alcohol	0	0	2
Court Order for Final Hearing	1	1	0
Commitment - Mental Illness	0	0	1
Return from Conditional Release	14	37	48
Court Order Prelim. - Drug	0	0	1
Other	0	3	2
<b>TOTAL</b>	<b>167</b>	<b>453</b>	<b>454</b>

ADMISSIONS	March	Year to Date 2011	Year to Date 2010
Nicolet	167	453	454
<b>TOTAL</b>	<b>167</b>	<b>453</b>	<b>454</b>

ADMISSIONS BY COUNTY	March	Year to Date 2011	Year to Date 2010
Brown	119	314	316
Door	3	11	17
Kewaunee	3	7	9
Oconto	7	32	18
Marinette	3	12	13
Shawano	7	14	7
Waupaca	2	3	5
Menominee	3	10	5
Outagamie	5	13	8
Manitowoc	13	30	43
Winnebago	0	0	3
Other	2	7	10
<b>TOTAL</b>	<b>167</b>	<b>453</b>	<b>454</b>

NEW ADMISSIONS	March	Year to Date 2011	Year to Date 2010
Nicolet	54	157	180
<b>TOTAL</b>	<b>54</b>	<b>157</b>	<b>180</b>

READMIT WITHIN 30 DAYS	March	Year to Date 2011	Year to Date 2010
Nicolet	26	87	79
<b>TOTAL</b>	<b>26</b>	<b>87</b>	<b>79</b>

AVERAGE DAILY CENSUS	March	Year to Date 2011	Year to Date 2010
Nicolet	20.3	19.5	23.9
<b>TOTAL</b>	<b>20.3</b>	<b>19.5</b>	<b>23.9</b>

INPATIENT SERVICE DAYS	March	Year to Date 2011	Year to Date 2010
Nicolet	630	1757	2150
<b>TOTAL</b>	<b>630</b>	<b>1757</b>	<b>2150</b>

BED OCCUPANCY	March	Year to Date 2011	Year to Date 2010
Nicolet	54.9%	52.8%	113.8%
<b>TOTAL (37Beds)</b>	<b>54.9%</b>	<b>52.8%</b>	<b>113.8%</b>

DISCHARGES	March	Year to Date 2011	Year to Date 2010
Nicolet	162	451	449
<b>TOTAL</b>	<b>162</b>	<b>451</b>	<b>449</b>

DISCHARGE DAYS	March	Year to Date 2011	Year to Date 2010
Nicolet	591	1935	2044
<b>TOTAL</b>	<b>591</b>	<b>1935</b>	<b>2044</b>

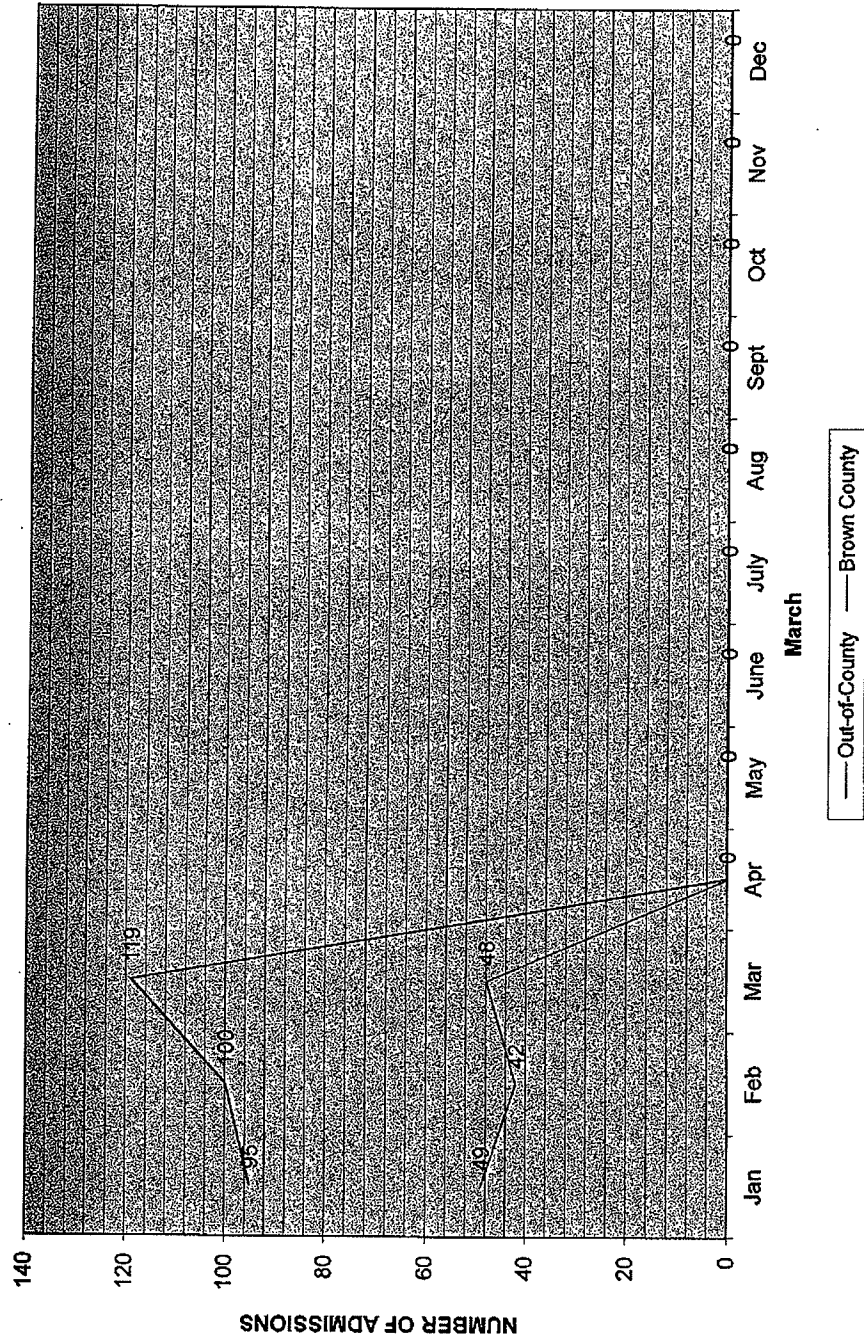
AVERAGE LENGTH OF STAY	March	Year to Date 2011	Year to Date 2010
Nicolet	4	4	5
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>5</b>

AVERAGE LENGTH OF STAY BY COUNTY	March	Year to Date 2011	Year to Date 2010
Brown	4	4	5
Door	6	7	3
Kewaunee	1	3	2
Oconto	3	5	3
Marinette	3	4	5
Shawano	3	3	6
Waupaca	2.5	2	1
Menominee	12	4	9
Outagamie	0	4	4
Manitowoc	6	5	10
Winnebago	0	0	4
Other	1.75	3	4
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>5</b>

In/Outs

Current YTD 2010  
10 69 59

**BROWN CO. VS. OUT-OF-COUNTY ADMISSIONS- March, 2011**  
**NICOLET PSYCHIATRIC CENTER**



April 5, 2011

Brian Shoup  
Director of Community Services  
Brown County Human Services  
111 N. Jefferson St  
P O Box 22188  
Green Bay WI 54305-2188

Dear Mr. Shoup:

Thank you for agreeing to present this information to the Brown County Board of Supervisors.

I have attached an Excel spreadsheet that shows the daily census in the month of March on the Adolescent Unit per addendum to the memorandum of understanding. Bellin Psychiatric Center did not transfer any involuntary adolescents to other institutions, nor were any admissions refused in the month.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Sharla Baenen, RN MSN  
President of Bellin Psychiatric Center

**BROWN COUNTY  
ADOLESCENT CENSUS**

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Day			1-Mar	2-Mar	3-Mar	4-Mar	5-Mar
Other			0	1	1	2	3
Brown County Voluntary			1	3	3	4	2
Brown County Involuntary			0	2	2	2	1
Total			0	6	6	8	6
Day	6-Mar	7-Mar	8-Mar	9-Mar	10-Mar	11-Mar	12-Mar
Other	5	9	9	8	7	7	5
Brown County Voluntary	2	5	6	4	4	3	3
Brown County Involuntary	1	3	4	4	4	3	3
Total	8	17	19	16	15	13	11
Day	13-Mar	14-Mar	15-Mar	16-Mar	17-Mar	18-Mar	19-Mar
Other	5	6	8	6	8	8	7
Brown County Voluntary	2	3	3	4	5	5	5
Brown County Involuntary	3	4	4	4	5	5	4
Total	10	13	15	14	18	18	16
Day	20-Mar	21-Mar	22-Mar	23-Mar	24-Mar	25-Mar	26-Mar
Other	7	10	8	4	5	3	3
Brown County Voluntary	3	4	2	2	2	2	3
Brown County Involuntary	4	5	1	1	1	1	2
Total	14	19	11	7	8	6	8
Day	27-Mar	28-Mar	29-Mar	30-Mar	31-Mar		
Other	3	3	3	2	1		
Brown County Voluntary	3	4	4	5	4		
Brown County Involuntary	2	3	4	5	4		
Total	8	10	11	12	9		

Reported by:  
Bellin Psychiatric Center

4/5/2011

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TO: Human Service Committee Members

FROM: Jill Rowland  
Contract & Provider Relations Manager

DATE: April 21, 2011

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Allcox, Cynthia	Family Support	1/3/11	2/16/11
Nizzia, Abbie	Family Support	1/3/11	2/16/11
Kids Castle LLC	Daycare	1/3/11	2/16/11
Growing Green Child Dev. Center	Daycare	1/3/11	2/16/11
Shopko RX Care	Pharmacy Services	2/11/11	3/16/11
Schuessler, Judith	Mileage	2/18/11	4/20/11
Dhalwal, Tina	CTC Services	2/24/11	4/20/11
Small Jr., Alan	Respite	2/24/11	4/20/11
Forgetting the Pill.com	Supplies	3/7/11	4/20/11
Koss, Tana S.	Respite	3/9/11	4/20/11
Schwarz, Jennifer J.	Respite	3/9/11	4/20/11
Otter Products, LLC	Supplies	3/23/11	
CESA #6	Registration	3/23/11	
EZ Way Inc.	Supplies	4/1/11	
Rinehart, William	Family Support	4/13/11	
Watters Plbg Inc.	Repair	4/13/11	
Hagerty, Erin	Family Support	4/13/11	
Patricia Miles Patterson, MSSW	Consult	4/13/11	

TO: Human Services Committee Members

FROM: Jill Rowland  
Contract & Provider Relations Manager

DATE: April 21, 2011

REQUEST FOR NEW VENDOR CONTRACT				
VENDOR	SERVICES	CONTRACT AMOUNT	DATE REQUESTED	DATE APPROVED
Rogers Adult Family Home	Adult Family Home	\$35,601	1/14/11	2/16/11
Goltz Adult Family Home	Adult Family Home	\$19,840	2/22/11	4/20/11
Crestwood Healthcare	CBRF	\$50,000	3/1/11	4/20/11
Head Adult Family Home	Adult Family Home	\$35,000	3/7/11	4/20/11
Levy Adult Family Home	Adult Family Home	\$13,371	3/23/11	
Warren, John T. MD LLC	Medical Services	\$150,000	4/1/11	

## 2011 Contract Status Log

4/21/2011 9:57 AM

Agency	Original Contract Amount	Amdt #1	Amdt #2	Updated Contract Amount
AC MANAGEMENT	\$300,000			\$300,000
ADAMS AFH	\$63,746	\$2,772		\$66,518
ADULT CARE LIVING OF NE WI	\$97,095			\$97,095
AGING & DISAB RESOURCE CENTER OF BC	\$55,000			\$55,000
AID RESOUCCE CENTER OF WISCONSIN	\$22,500			\$22,500
AMERICAN FOUNDATION OF COUNSELING SERVICES	\$100,000			\$100,000
ANDERSON RECEIVING HOME	\$28,281			\$28,281
ANGELS BY THE BAY DBA VISITING ANGELS	\$33,116			\$33,116
ANGELS TOUCH ASSISTED LIVING	\$1,000,000			\$1,000,000
ANU FAMILY SERVICES, INC. (FORMERLY PATH)	\$250,000			\$250,000
APPLIED BEHAVIOR ANALYSTS LLC	\$10,000			\$10,000
ARNOLD RECEIVING HOME	\$59,691			\$59,691
ARTS AFH	\$28,656			\$28,656
ASPIRO INC	\$3,080,730	\$0		\$3,080,730
AT HOME ANGELS	\$106,858			\$106,858
BELLIN PSYCHIATRIC CENTER	\$10,000			\$10,000
BERGER AFH	\$63,000			\$63,000
BETHESDA	\$10,000			\$10,000
BEYOND ABILITIES				\$0
BIRCH CREEK	\$598,467			\$598,467
BISHOPS COURT	\$547,851			\$547,851
BOLL ADULT CARE CONCEPTS	\$572,772			\$572,772
BORCHERS AFH	\$60,067	\$323		\$60,391
BORNEMANN NURSING HOME	\$87,861			\$87,861
BRAZEAU AFH	\$13,140			\$13,140
BROTOLOC HEALTH CARE SYSTEMS	\$1,011,483			\$1,011,483
BRUNETTE AFH	\$54,360			\$54,360
BRUSS SUPPORTIVE COMMUNITY LIVING	\$271,500			\$271,500
BUSSE AFH	\$66,324			\$66,324
CADDY AFH	\$19,431			\$19,431
CAPELLE AFH	\$56,532			\$56,532
CAPPS/KALISHEK AFH	\$47,659			\$47,659
CARE FOR ALL AGES	\$163,251			\$163,251
CARRINGTON MANOR ASSISTED LIVING	\$66,567			\$66,567
CASA OF BROWN COUNTY, INC.	\$18,000			\$18,000
CATHOLIC CHARITIES	\$183,600			\$183,600
CENTURY RIDGE, INC.	\$438,960			\$438,960
CEREBRAL PALSY INC.	\$1,422,800			\$1,422,800
CHILDRENS SERVICE SOCIETY	\$25,000			\$25,000
CLARITY CARE INC	\$2,070,869			\$2,070,869
CLINICARE CORPORATION	\$25,000			\$25,000
COMFORT KEEPERS INC	\$400,000	\$0		\$400,000
COMMUNITY CARE RESOURCES/PROGRAMS	\$100,000			\$100,000
COMPANION CARE INC	\$90,000			\$90,000
COMPASS DEVELOPMENT	\$1,236,991			\$1,236,991
COUNTRY LIVING	\$436,742			\$436,742
CRESTWOOD HEALTH CARE	\$50,000			\$50,000
DEATHERAGE-VELEKE AFH	\$42,972			\$42,972
DEBAERE AFH	\$67,512			\$67,512
DEER PATH ESTATES, INC.	\$180,000			\$180,000
DORN AFH	\$44,489			\$44,489
DUNGARVIN WISCONSIN LLC	\$550,000			\$550,000
DYNAMIC FAMILY SOLUTIONS	\$10,000			\$10,000
EAST SHORE INDUSTRIES	\$62,500			\$62,500
ELSNER AFH	\$22,111			\$22,111

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## 2011 Contract Status Log

4/21/2011 9:57 AM

Agency	Original Contract Amount	Amdt #1	Amdt #2	Updated Contract Amount
ENCOMPASS CHILD CARE	\$111,172			\$111,172
ENGBERG AFH	\$39,216			\$39,216
ETHAN HOUSE	\$250,000			\$250,000
FAMILIES HELPING FAMILIES	\$3,000			\$3,000
FAMILY SERVICE OF NORTHEAST WI, INC.	\$1,905,531			\$1,905,531
FAMILY TRAINING PROGRAM	\$350,000			\$350,000
FENLON AFH	\$17,256			\$17,256
FRIENDSHIP MANOR INC.	\$362,746			\$362,746
G & I OCHS INC.	\$1,257,018			\$1,257,018
GAUGER AFH	\$32,148			\$32,148
GERI CARE CABIN LLC	\$36,825			\$36,825
GJT LLC	\$63,125			\$63,125
GOLDEN HOUSE	\$92,306			\$92,306
GOLTZ AFH	\$18,940			\$18,940
GONZALEZ AFH	\$73,572	\$2,033		\$75,604
GOODWILL INDUSTRIES	\$71,000			\$71,000
GOODWILL INDUSTRIES DBA BEYOND BOUND(AUTISM)	\$129,822			\$129,822
GRACYALNY, SUE	\$70,000			\$70,000
GRONSETH AFH	\$43,848			\$43,848
HANDISHOP INDUSTRIES INC.	\$5,000			\$5,000
HARMONY LIVING CENTERS LLC	\$116,596			\$116,596
HEAD AFH	\$3,300			\$3,300
HELPING HANDS CAREGIVERS	\$100,000			\$100,000
HIETPAS AFH	\$18,718			\$18,718
HILL AFH	\$23,858			\$23,858
HOEFT AFH	\$40,812			\$40,812
HOFF AFH	\$61,482			\$61,482
HOME INSTEAD SENIOR CARE	\$388,683			\$388,683
HOMES FOR INDEPENDENT LIVING	\$5,285,205			\$5,285,205
IMPROVED LIVING SERVICES	\$764,655			\$764,655
INFINITY CARE INC	\$202,214			\$202,214
INNOVATIVE COUNSELING(AUTISM)	\$28,452			\$28,452
INNOVATIVE SERVICES	\$11,801,946	\$185,000		\$11,986,946
INTEGRATED COMMUNITY SERVICES(Oct-Sept contract)	\$277,245	\$38,708		\$315,953
INTEGRATED DEVELOPMENT SERVICES	\$10,000			\$10,000
INTERIM HEALTHCARE	\$5,180			\$5,180
INTERIM HEALTHCARE STAFFING	\$40,000			\$40,000
J & DEE INC.	\$1,425,483			\$1,425,483
JACKIE NITSCHKE CENTER	\$150,000			\$150,000
KAKUK AFH	\$30,986			\$30,986
KCC FISCAL AGENT SERVICES	\$4,800,000	\$0		\$4,800,000
KINDRED HEARTS	\$431,745			\$431,745
KLECZKA-VOGEL AFH	\$77,376			\$77,376
KLEIN, DR. (AUTISM)	\$295,020			\$295,020
KUSKE AFH	\$60,517			\$60,517
LAMERS BUS LINES, INC.	\$670,503			\$670,503
LAURENT AFH	\$75,820			\$75,820
LEVY AFH	\$13,371			\$13,371
LISKA, JOANN	\$5,000			\$5,000
LUTHERAN SOCIAL SERVICES	\$1,907,325			\$1,907,325
LUTHERAN SOCIAL SERVICES-HOMME	\$125,000			\$125,000
LYONS, KATHLEEN	\$135,064			\$135,064
MACHT VILLAGE PROGRAMS INC	\$750,000			\$750,000
MALINSKI AFH	\$34,895			\$34,895
MALONE AFH	\$25,068			\$25,068



## 2011 Contract Status Log

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Agency	Original Contract Amount	Amdt #1	Amdt #2	Updated Contract Amount
MARATHON YOUTH SERVICES	\$10,000			\$10,000
MARLA VIST MANOR ASSISTED LIVING	\$205,800			\$205,800
MCCORMICK MEMORIAL HOME	\$78,108			\$78,108
MCLAREN JACK AFH	\$19,524	\$20,800	\$8,008	\$48,332
MEDI-VANS	\$150,000			\$150,000
MELOHN AFH	\$38,004			\$38,004
MHYDUKE COUNSELING LLC	\$5,000			\$5,000
MILQUETTE AFH	\$21,528			\$21,528
MOMMAERTS RECEIVING HOME	\$28,281			\$28,281
MOORE AFH	\$21,876			\$21,876
MOORING PROGRAMS INC	\$40,000			\$40,000
MY BROTHERS KEEPER	\$2,500			\$2,500
MYSTIC HOMES	\$68,730	\$0		\$68,730
NEMETZ AFH	\$54,426			\$54,426
NEW COMMUNITY SHELTER*	\$40,000			\$40,000
NEW CURATIVE REHABILITATION	\$1,534,302			\$1,534,302
NEWCAP INC.	\$6,807			\$6,807
NEW VIEW INDUSTRIES	\$27,000			\$27,000
NEW VISIONS TREATMENT HOMES OF WI, INC	\$75,000			\$75,000
NORTHWEST PASSAGE LTD	\$75,000			\$75,000
NOVA COUNSELING SERVICES	\$20,000			\$20,000
OCONNOR AFH	\$31,212			\$31,212
OPTIONS LAB INC	\$10,000			\$10,000
OPTIONS TREATMENT	\$320,000			\$320,000
ORLICH AFH	\$94,382			\$94,382
OSTAPYUK AFH	\$44,484			\$44,484
PANTZLAFF AFH	\$73,000			\$73,000
PARAGON INDUSTRIES	\$720,000			\$720,000
PARENTEAU AFH	\$41,964			\$41,964
PIANTEK RECEIVING HOME	\$28,281			\$28,281
PNUMA HEALTH CARE	\$200,000			\$200,000
PREVEA	\$47,189			\$47,189
PRODUCTIVE LIVING SYSTEMS	\$569,220			\$569,220
RAVENWOOD BEHAVIORAL HEALTH	\$50,000			\$50,000
REBEKAH HAVEN	\$100,000			\$100,000
REHAB RESOURCES	\$120,000			\$120,000
REM-WISCONSIN II, INC.	\$1,801,680			\$1,801,680
RESCARE WISCONSIN INC	\$24,909			\$24,909
ROGERS AFH	\$35,601	\$3,234		\$38,835
SAMARITAN COUNSELING CENTER	\$75,000			\$75,000
SCHAUMBERG, LAURIE	\$15,618			\$15,618
SCHILLMAN AFH	\$21,924			\$21,924
SCHNEIDER WILLIAM AFH	\$22,548			\$22,548
SCHULTZ AFH	\$102,069			\$102,069
SHORT AFH	\$39,250			\$39,250
SKORCZEWSKI AFH	\$18,660			\$18,660
SLAGHT AFH	\$66,627	\$724		\$67,351
SMET AFH	\$53,194			\$53,194
SOUTHERN HOME CARE	\$50,334			\$50,334
ST. CLAIR AFH	\$19,060			\$19,060
ST. VINCENT	\$397,218			\$397,218
STARR/DINGER AFH	\$23,700			\$23,700
TANZI AFH	\$83,854			\$83,854
TIPLER AFH	\$61,080			\$61,080
TREML, JENNIFER AFH	\$62,508			\$62,508

## 2011 Contract Status Log

4/21/2011 9:57 AM

Agency	Original Contract Amount	Amdt #1	Amdt #2	Updated Contract Amount
TREML, CARL AFH	\$39,624			\$39,624
TREMPEALEAU CO HEALTH CARE	\$200,000			\$200,000
TRUDELL AFH	\$43,440			\$43,440
VALLEY PACKAGING INC.	\$21,700			\$21,700
VERBONCOUER AFH	\$41,635	\$0		\$41,635
VILLA HOPE	\$1,457,487			\$1,457,487
WARREN, JOHN MD	\$150,000			\$150,000
WAUSAUKEE ENTERPRISES	\$22,175			\$22,175
WEBER RECEIVING HOME	\$28,281			\$28,281
WEYENBERG AFH	\$67,811	\$3,456		\$71,267
WILLOWCREEK AFH	\$466,458			\$466,458
WILLOWGLEN ACADEMY	\$30,000			\$30,000
WISCONSIN EARLY AUTISM PROJECT	\$701,025			\$701,025
YU AFH	\$16,198			\$16,198
ZAMBON AFH	\$20,592			\$20,592
ZIELKE, JON AFH	\$32,334			\$32,334
ZIESMER AFH	\$76,453			\$76,453
TOTAL	\$62,909,193	\$257,050	\$8,008	\$63,174,250
2011 Contracts Sent: 181				
2011 Contracts Returned: 179				

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## BUDGET ADJUSTMENT REQUEST


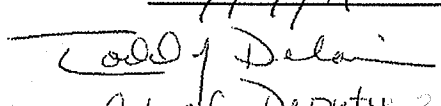
<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2	<input type="checkbox"/> a. Change in Outlay not requiring the reallocation of funds from another major budget classification. <input type="checkbox"/> b. Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Executive County Board
<input type="checkbox"/> Category 3	<input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Executive County Board
<input checked="" type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board


Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	HS - 201.076.110.111.9003	<del>Fund Balance</del> <sup>70#214</sup> Transfer Out	\$7,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.071.6110.020	Outlay Sheriff	\$7,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.071.9002	Transfer in	\$7,000

## Narrative Justification:

This 2011 budget adjustment accounts for the transfer of funds to the Sheriff's department for the purchase of one pre-owned car to be used by the fraud investigator.

## AUTHORIZATIONS

  
 Signature of Department Head  
 Department: HS  
 Date: 4/4/11  
  
 Chief Deputy

  
 Signature of Executive  
 Date: 4/6/11

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 4/6/11

## BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2	<input type="checkbox"/> a. Change in Outlay not requiring the reallocation of funds from another major budget classification. <input type="checkbox"/> b. Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Executive County Board
<input type="checkbox"/> Category 3	<input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Executive County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	423.032.431.9003	Transfer out	69,408
<input type="checkbox"/>	<input checked="" type="checkbox"/>	423.032.431.5700	Contracted services	69,408
<input checked="" type="checkbox"/>	<input type="checkbox"/>	710.022.001.9002	Transfer in	69,408
<input checked="" type="checkbox"/>	<input type="checkbox"/>	710.022.001.5100	Regular earnings	1,489
<input checked="" type="checkbox"/>	<input type="checkbox"/>	710.022.001.5110.100	Fringe benefits	700
<input checked="" type="checkbox"/>	<input type="checkbox"/>	710.022.001.5103.000	Overtime earnings	3,690
<input checked="" type="checkbox"/>	<input type="checkbox"/>	710.022.001.5708	Professional services	63,529

**Narrative Justification:**

Transfer funds from Electronic Medical Records project to Information Services for reimbursement of salary and fringe for an Information Services programmer/analyst who has now been assigned as project manager and has received an increase in wages/fringes as a result. During the transition to project manager IS incurred overtime costs for additional time spent on the project and will be reimbursed by the project. IS will also need to increase professional services which will be used to backfill the programmer position. These costs will be offset by the transfer in from the project.

## AUTHORIZATIONS

Robert J. Heilmann / [Signature]  
 Signature of Department Head      Signature of Executive  
 Department: IS      H/S      Date: 4/19/11  
 Date: 4/19/11

or  
 4/19/11

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